

20701

DATE: July 27, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Grant E. Mitchell, M.D., Commissioner  
Department of Community Mental Health

Marguerite E. Beirne, Chief Information Officer  
Department of Information Technology

SUBJECT: Authority to enter into an agreement with Coordinated Care Services, Inc., pursuant to which they will provide training on how to meet State Aid requirements and manage allocations; improve accountability and performance in case management and housing services; and provide technical assistance for the Care Coordination Program, for the period July 1, 2011 through June 30, 2012, for an amount not-to-exceed \$144,300

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Authority is respectfully requested for the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), to enter into an agreement with Coordinated Care Services, Inc. ("CCSI"), pursuant to which CCSI will provide training on how to meet State Aid requirements and manage allocations; improve accountability and performance in case management and housing services; and provide technical assistance for the Care Coordination Program, for a term commencing on July 1, 2011 and terminating on June 30, 2012, for an amount not-to-exceed \$144,300, pursuant to an approved budget.

The proposed agreement will serve a public purpose by providing the County with the training services, technical services, and other consulting services necessary to meet State Aid requirements and manage allocations; improve accountability and performance in case management and housing services; and operate the Care Coordination Program.

The goals and objectives of the proposed agreement are to obtain the training services, technical services, and other consulting services necessary to meet State Aid requirements and manage allocations; improve accountability and performance in case management and housing services; and operate the Care Coordination Program.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of both fiscal responsibility and health and the environment, as improved performance by the County in terms of meeting State Aid requirements and managing allocations; improving accountability and performance in case management and housing services; and operating the Care Coordination Program will bolster the Department's qualifications to receive and ability to manage State Aid. Additional and better-managed State Aid will allow the Department to provide County residents with programs that improve their social and emotional well-being.

The goals and objectives of the proposed agreement will be tracked and monitored by the Department of Community Mental Health.

Authority to exempt this agreement from the requirements of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board in accordance with a separate resolution of even date herewith.

I recommend your favorable consideration of the annexed proposed Resolution.

GEM/TP/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/29/2011 - JOMAR VERA, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Community Mental Health and the Chief Information Officer of the Department of Information Technology, be it hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Community Mental Health (the "Department"), is hereby authorized to enter into an agreement with Coordinated Care Services, Inc. ("CCSI"), pursuant to which CCSI will provide training on how to meet State Aid requirements and manage allocations; improve accountability and performance in case management and housing services; and provide technical assistance for the Care Coordination Program, for a term commencing on July 1, 2011 and terminating on June 30, 2012, for an amount not to exceed \$144,300, pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute all instruments and to take any and all actions necessary to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	26	2000	4380		\$100,000
263	26	522L	4380	T522	\$ 44,300

Budget Funding Year(s) \_\_\_\_\_ Start Date 7/1/11 End Date 6/30/12  
(must match resolution)

Funding Source Tax Dollars \$100,000  
 State Aid \$44,300  
 Federal Aid \_\_\_\_\_  
 Other \_\_\_\_\_  
\$144,300  
 (must match resolution)