



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**20620**

DATE: July 27, 2011

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner

Mary J. Mahon  
Director of Real Estate

SUBJECT: Resolution authorizing the County of Westchester to Amend a Lease Agreement with the Village of Scarsdale for a one-family home located at 2 Drake Road, Scarsdale, New York in order for Scarsdale to waive the rental fees for a one-year period from May 1, 2011 through April 30, 2012

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Authority is requested for the County to amend a Lease Agreement between the County and the Village of Scarsdale ("Scarsdale") dated October 8, 2009 of a one-family home located at 2 Drake Road, Scarsdale, New York for use by the County as transitional or long-term housing for homeless families at an annual rent of \$5,112 which represents the annualized monthly shelter allowance approved by the New York State Office of Temporary and Disability Assistance for the term May 1, 2009 through April 20, 2014 (the "Lease") in order for Scarsdale to waive the rent for the period May 1, 2011 through April 30, 2012. The family currently residing at the 2 Drake Road property is from the Philippines with special needs children and does not meet eligibility requirements to receive federal or state assistance. Although Scarsdale has waived the rent for this property since the family has resided there (2005), we are making the current request to your Honorable Board because Scarsdale requested that the County sign a formal letter amendment for a one-year waiver of rent.

The proposed amendment agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(b) of the policy as it amends a lease of real property.

All other terms and conditions of the Lease shall remain in full force and effect.

The **public purpose** of the proposed lease amendment is to provide continued emergency housing and supportive services to homeless and needy families.

The **goals and objectives** are to improve the quality of life of the homeless population in Westchester County by providing emergency shelter, addressing individual and family barriers to employment as well as assisting in transitioning to permanent housing when applicable.

The goals and objectives are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring and enhancing the health and safety of the targeted population.

These goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the Village of Scarsdale has waived the annualized cost of the rent.

Accordingly, your Honorable Board's approval of the attached resolution is respectfully recommended.

KMM/DI

APPROVED BOARD OF ACQUISITION & CONTRACTS 08/18/2011 JOMARA WEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services and the Director of Real Estate, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to amend a Lease Agreement between the County and the Village of Scarsdale (“Scarsdale”) dated October 8, 2009 for a one-family home located at 2 Drake Road, Scarsdale, New York with an annual rent of \$5,112 for the term May 1, 2009 through April 20, 2014 (the “Lease”) in order for Scarsdale to waive the rent for the period May 1, 2011 through April 30, 2012; and be it further

**RESOLVED**, that all other terms of the Lease shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): 2011 - 2012      Start Date: 5/1/11      End Date: 4/30/12  
(Must match resolution)

Funding Source

Tax Dollars: N/A

State Aid: N/A

\$N/A

Federal Aid: N/A

(must match resolution)

Other: N/A