

20236

DATE July 27, 2011

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Commissioner, Department of Planning

SUBJECT: Resolution authorizing the County of Westchester to solicit bids by public advertisement for Lead Hazard Control in residential properties located throughout Westchester County

The attached resolution requests authorization to solicit bids by public advertisement for Bid Number C-LSW-11-208 to remove lead-based paint hazards in residential properties located throughout Westchester County. These properties will be occupied by low and moderate income residents.

Public advertising for certified lead contractors is necessary in accordance with County procurement procedures. The U.S. Department of Housing and Urban Development (HUD) Office of Healthy Homes & Lead Hazard Control requires that only Environmental Protection Agency (EPA) certified lead contractors be used to conduct lead hazard control improvements. The public bid will solicit one or more EPA certified contractors. Due to the volume of work that may be needed at any one time, the County is planning on awarding several contractors based on pricing. The lowest responsible bidder, if the County makes an award, shall be utilized as the primary contractor, while the next lowest responsible bidder will be named secondary contractor and utilized only in the event the primary contractor is unable to provide the services. A third contractor may be chosen in the event the first two contractors are unable to provide the services.

The successful bidder(s) will provide services to reduce lead hazards in housing units or buildings ranging from approximately one (1) to fifty (50) units. The successful bidder(s) will be required to submit a One Thousand (\$1,000.00) Dollar performance security in the form of a certified check.

The work provided by the successful bidder(s) will serve the public purpose of protecting the public health and safety. The goal and objective of this project is to eliminate lead-based paint hazards in residential housing. Lead poisoning is a serious problem for children in that it can harm their brains and nervous systems. The County Department of Health will identify children with high lead blood levels and refer their homes to the Department of Planning for lead remediation. The Department of Planning will also accept applications from owners of residential properties eligible for such improvements. Planning Department staff will review the qualifications of each bidder and the quality of work completed will be examined and tested by a certified lead inspector prior to issuance of payment to contractor.

The appropriate resolution is attached.

EB/cp
Attachment

R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to solicit bids by public advertisement on Bid Number C-LSW-11-208 for lead-based paint elimination projects, and be it further

RESOLVED: that performance security in the amount of One Thousand (\$1,000.00) Dollars in the form of a certified check to be provided by the successful bidder(s) shall be deemed adequate and sufficient security; and be it further

RESOLVED: that this advertisement for bids will state that, pursuant to Section 308.01 of the Laws of Westchester County, the policy of the County is to encourage the meaningful and significant participation of business enterprises owned by persons of color and women – Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) in County contracts, and be it further

RESOLVED: that such advertisement shall appear in the following newspaper(s): The Journal News (Southern Edition), and it is further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Recommended for Approval

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	471L	4380	T471	\$0.00

Budget Funding Year(s) (must match resolution) FY 2011 Start Date _____ End Date _____

Funding Source Tax Dollars _____

State Aid _____

\$0.00 Federal Aid \$0.00 _____

(must match resolution)

Other _____