

19858

DATE June 20, 2011

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Commissioner, Department of Planning

SUBJECT: Resolution authorizing an amendment to the agreement for a Homeless Prevention and Rapid Re-Housing Program (HPRP) between the County of Westchester and Westhab, Inc., to increase the dollar amount and change the expiration date

On April 1, 2010, this Honorable Board authorized the County of Westchester to enter into an agreement with Westhab, Inc., for a Homeless Prevention and Rapid Re-Housing Program (HPRP) to administer the medium term rental assistance payments to facilitate the disbursement of rental subsidies to landlords on behalf of the HPRP clients. The amount of the grant is \$435,417.00 for the term of March 1, 2010, to December 31, 2011. Based on the responses to a Request for Proposals, Westhab, Inc. was identified by the County as the most appropriate agency to provide this service.

The attached resolution authorizes the County of Westchester to amend the agreement with Westhab, Inc. to provide a grant from the Homeless Prevention and Rapid Re-Housing Program under the American Recovery and Reinvestment Act of 2009, to increase the dollar amount and change the expiration date. This amendment will increase the dollar amount from \$435,417.00 to \$1,109,525, an increase of \$674,108, and change the expiration date from December 31, 2011 to July 7, 2012.

The additional funds will allow Westhab, Inc. to continue to facilitate the disbursement of rent subsidy checks to landlords on behalf of existing HPRP clients and to determine that these clients will continue to be eligible to receive rental subsidies to maintain affordable and permanent housing. The amount of the proposed increase is to reflect the actual projected cost of the rental subsidies for the full complement of families now registered under this program. Previous expectations had the monthly HPRP contribution at a lower calculation than the need of those actually enrolled in the program.

The goal and objective of the original agreement is to administer medium term rental assistance payments that will disburse rental subsidies to landlords on behalf of HPRP clients for 18 months. The clients are homeless families and/or low-income families in imminent danger of becoming homeless within the Westchester Urban County Consortium communities. If necessary, residents from non-consortium communities can be assisted provided that funding is available to address this population. The agreement exhibits fiscal responsibility by providing funds from non-County sources. The program will be monitored by Department of Planning staff who will review all payment requests to ensure all contractual requirements are met.

I recommend approval of this amendment.

EB/cp
Attachment

