

**19039**

DATE: May 11, 2011

TO: Board of Acquisition and Contract

FROM: Edward Burroughs  
Commissioner, Department of Planning

SUBJECT: Resolution authorizing the Agreement between the County of Westchester and the New York State Department of Economic Development for the Westchester County Department of Planning to continue as an Affiliate Data Center for Census Information

The attached resolution authorizes the County of Westchester to enter into an agreement with New York State Department of Economic Development to continue as an Affiliate Data Center for census information. The term of the agreement is January 1, 2011 to December 31, 2013.

The New York State Department of Economic Development, in cooperation with the U.S. Bureau of the Census, will provide the Westchester County Department of Planning, as an Affiliate Data Center, with a collection of the Census Bureau's statistical resource reference documents, Census Bureau supplied CD-ROM's and copies of all New York State Data Center publications. The Department of Economic Development will also maintain for the Affiliate Data Center a library of machine-readable Census Bureau and New York State Data Center library products; provide copies of computer files pertaining to the program; train program staff to access and to use the Census Bureau's data system and products; provide general technical assistance to the Affiliate regarding Census Bureau and New York State Data Center products; keep the affiliate informed of new Census Bureau data and training workshops; sponsor semi-annual meetings; publish informational and promotional brochures on program resources; provide e-mail communication through the NY State Data Center listserv, and distribute and disseminate statistical information and resources pertaining to the program.

The Affiliate's responsibility is to maintain the Census Bureau's statistical and geographical products in print and electronic media as well as maintain related economic and demographic information; provide assistance in locating and understanding Census Bureau and related data, and publicize the services by means of newsletters, reports, promotional items, workshops, conferences information brochures and/or publications.

The goal and objective of this agreement is to allow the County of Westchester to continue as an affiliate of the State organization, which will help the County use the data and disseminate data to the public. The contract requires the County to report to New York State Department of Economic Development on the distribution of data.

I recommend approval of this agreement.

EB/cp  
Attachment

R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with New York State Department of Economic Development to enable the Department of Planning to continue as an Affiliate Data Center for census information, for a term of January 1, 2011 to December 31, 2013; and be it further

RESOLVED: that it is the County of Westchester's responsibility to maintain the Census Bureau's statistical products and provide services to the public in locating and understanding Census Bureau data; and be it further

RESOLVED: that the County Executive or his authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate purposes hereof.

Accounts to be Charged/Credited

| Fund | Agency | Capital Project or Org | Object/ Sub Object | Trust Account | Activity | Dollars  |
|------|--------|------------------------|--------------------|---------------|----------|----------|
| N/A  | N/A    | N/A                    | N/A                | N/A           | N/A      | \$ - 0 - |
|      |        |                        |                    |               |          |          |

Budget Funding Year(s)  
(Must Match Resolution)

N/A

Start Date

January 1, 2011

End Date

December 31, 2013

Funding Source

\$ - 0 -  
(must match resolution)

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_