

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

18650

Date: April 20, 2011

To: Honorable Members of the Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner, Department of Social Services

Re: Amending a resolution approved on January 28, 2011 in order to reflect the correct current amount not-to-exceed, and the correct requested increase in the amount not-to-exceed, for the County's contract with Community Housing Innovations, Inc. ("CHI"), pursuant to which CHI is providing services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor

By resolution approved on December 7, 2009 (the "December 7th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPWIB"), to enter into agreements with five (5) agencies for a total aggregate amount not-to-exceed \$254,000, for the period November 1, 2009 through October 31, 2010, for the provision of services implementing the Green Jobs Corps program under a grant from the New York State Department of Labor. Agreements with four agencies were subsequently executed. The agreement with the fifth agency (Southern BOCES) was not executed because services were provided under an existing Eligible Training Provider contract.

By resolution approved on March 11, 2010 (the "March 11th Resolution"), your Honorable Board authorized the County to amend the December 7th Resolution to add the City of Peekskill, acting by and through its Youth Bureau, to the list of approved agencies and to increase the total aggregate not-to-exceed amount by \$75,500, from a total aggregate amount not-to-exceed \$254,000, for a new total aggregate not-to-exceed amount of \$329,500. The agreement with the City of Peekskill was subsequently executed.

By resolution approved on May 6, 2010 (the "May 6th Resolution"), your Honorable Board authorized the County to amend its agreement with each of four (4) of the agencies (Community Housing Innovations, Inc.; Westhab, Inc.; Habitat for Humanity of Westchester, Inc.; and the City of Peekskill) to increase their individual not-to-exceed amounts and increase

the total aggregate not-to-exceed amount by \$81,180, for a new aggregate total not-to-exceed amount of \$410,680. The amendments were subsequently executed.

By resolution approved on January 28, 2011 (the “January 28th Resolution”), your Honorable Board authorized the County to amend its agreement with each of the four (4) agencies listed below by 1) increasing the aggregate total amount not-to-exceed by \$18,293, from a total aggregate amount not-to-exceed \$410,680 to a new total aggregate not-to-exceed amount of \$428,973, and increasing the individual agreement amounts not-to-exceed as specified below; and 2) extending the contract termination date for each of the four (4) agencies listed below from October 31, 2010 to December 31, 2010.

<u>Agency Name</u>	<u>Original Agreement</u>	<u>Requested Amendment</u>	<u>New/Final Agreement</u>
1. Community Housing Innovations, Inc.	\$77,500	\$12,358	\$89,858
2. City of Peekskill acting by and through its Youth Bureau	\$82,680	\$ 5,935	\$88,615
3. Westhab, Inc.	\$68,500	N/A	\$68,500
4. Putnam-Northern Westchester BOCES	\$ 4,500	N/A	\$ 4,500

Due to an error committed by the Department of Social Services in its preparation of the January 28th Resolution, the January 28th Resolution contained an incorrect “Original Agreement” amount and an incorrect “Requested Amendment” amount for Community Housing Innovations, Inc. (“CHI”). The January 28th Resolution also contained an incorrect existing total aggregate not-to-exceed amount for all of the agreements and an incorrect new total aggregate not-to-exceed amount for all of the agreements.

For CHI, the correct “Original Agreement” amount is \$68,500 (instead of \$77,500) and the correct “Requested Amendment” amount to be authorized by your Honorable Board is \$21,358 (instead of \$12,358). The correct increase in the total aggregate amount not-to-exceed for all of the agreements is \$27,293 (instead of \$18,293), for a new total aggregate amount not-to-exceed of \$437,973 (instead of \$428,973).

Therefore, it is respectfully requested that your Honorable Board amend the January 28th Resolution in order to reflect the correct amounts, as described above, and thereby authorize the correct increase in the amount not-to-exceed for the County’s agreement with CHI and the correct increase in the total aggregate amount not-to-exceed for all of the agreements.

Except as specifically amended hereby, all remaining terms and conditions of the January 28th Resolution will remain in full force and effect.

The agreements will serve a **public purpose** by obtaining the assistance needed to operate the Green Jobs Corps program and thereby train unemployed young adults, veterans, and spouses of veterans in the skills needed to enter and advance in “green” industries and

occupations while enhancing the capacity of these local organizations to implement ‘green’ jobs programs.

The goals and objectives of these agreements are to provide up to 90 at-risk youth, veterans and eligible spouses with a comprehensive range of educational, training and employment services and supports designed to prepare them for employment in Westchester’s growing energy-efficiency building, construction and retrofit industries. The program outcomes were as follows:

1. CHI, Westhab and the City of Peekskill goals were to provide case management services for ninety (90) participants (30 for each contractor) of which eighty-eight (88) were served
2. Habitat for Humanity of Westchester’s goal was to provide on-site construction training to sixty (60) participants, of whom fifty-seven (57) were trained
3. Putnam-Northern BOCES was to provide Occupational Safety and Health Administration training to thirty (30) participants of whom sixteen (16) were trained

	Program Goals	Program Outcomes Per Contractor				
		Case Management Services			Construction Training	
		CHI	Westhab	Peekskill YB	Habitat for Humanity	Putnam-Northern BOCES
Enrollments	90	30	27	31	60	30
Completed	90	28	20	17	57	16
Job Placement	60	10	4	14	N/A	N/A
Earn National Work Readiness Credential certificate	51	18	9	15	N/A	N/A
Earn a HS diploma or equivalent (e.g., GED)	27	0	0	1	N/A	N/A
Placement in unsubsidized employment	27	10	4	14		N/A

The goals and objectives of these proposed agreements are in the best interests of the County in terms of fiscal responsibility. These agreements are funded by a grant from the New York State Department of Labor (NYSDOL) with no cost to the County or the WPWIB. The possible reduced need for public assistance and increases in tax contributions by those trained under the program and, hopefully, subsequently employed will all be of direct benefit to the County and the entire WPWIB area.

Additionally, **the goals and objectives of these agreements are in the best interests of the County in terms of health and the environment.** The training to be carried out under the overall Green Jobs Corps program will focus attention and resources on ‘green’, environmentally-friendly jobs and businesses, and thereby encourage the growth of environmentally-friendly industries in the region.

The goals and objectives of these proposed agreements will be tracked and monitored via the One Stop Operating System and monthly reports from case managers.

Accordingly, approval of the attached resolution by your Honorable Board is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 4-28-2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Social Services, be it hereby

RESOLVED, that the resolution approved on January 28, 2011, which authorized the County of Westchester, acting by and through its Department of Social Services (the "Department"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPWIB"), to amend its agreement with each of the four (4) agencies listed below, pursuant to which each agency was to provide services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor, for the period November 1, 2009 through October 31, 2010, for an aggregate total not-to-exceed amount of \$410,680 and for individual amounts not-to-exceed specified below, by: 1) increasing the aggregate total not-to-exceed amount by \$18,293, from a total aggregate amount not-to-exceed \$410,680 to a new total aggregate not-to-exceed amount of \$428,973, and increasing the individual agreement amounts not-to-exceed as specified below; and 2) extending the contract termination date for each of the four (4) agencies listed below from October 31, 2010 to December 31, 2010, is hereby amended by deleting the first RESOLVED clause thereof and replacing it with the following:

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services (the "Department"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPWIB"), is hereby authorized to amend the agreements with four (4) agencies listed below for the provision of services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor for the period November 1, 2009 through October 31, 2010 by: 1) increasing the amount not-to-exceed by \$27,293 (\$21,358 to CHI and \$5,935 to the City of Peekskill, acting by and through its Youth Bureau, respectively, as indicated below) from a total aggregate not to exceed amount of \$410,680 for all of the agreements to a new total aggregate not-to-exceed amount of \$437,973 for all of the agreements, to be paid in accordance with approved budgets; and 2) extending the contract termination date of all agreements listed below from October 31, 2010 to December 31, 2010:

<u>Agency Name</u>	<u>Original Agreement</u>	<u>Requested Amendment</u>	<u>New Agreement</u>
1. CHI Inc	\$68,500	\$21,358	\$89,858
2. City of Peekskill acting by and through its Youth Bureau	\$82,680	\$ 5,935	\$88,615
3. Westhab Inc	\$68,500	N/A	\$68,500
4. Putnam-Northern Westchester BOCES	\$ 4,500	N/A	\$ 4,500

; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and

conditions of the January 28th Resolution shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Contract Amount: \$254,000
First Amendment: \$ 75,500
Second Amendment \$ 81,180
This Amended Amendment **\$ 27,293**
Total \$437,973

Account to be Credited/
Charged

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	275	22	994J	7340	T994	\$27,293

Budget Funding Year(s): 2009 Start Date: N/A End Date: 12/31/10
(must match resolution)

Funding Source Tax Dollars: N/A
\$ 27,293 State Aid: N/A
(must match resolution) Federal Aid: 100%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACTS JANUARY 28-2011 - JOSE VIEIRA SECRETARY