



**Memorandum
Department of Planning**

18574

DATE April 18, 2011

TO: Board of Acquisition and Contract

FROM: Edward Burroughs
Commissioner

SUBJECT: Resolution authorizing an Agreement between the County of Westchester and Human Development Services of Westchester, Inc., for a Port Chester Neighborhood Preservation Company Housing Counseling Program

The attached resolution authorizes the County of Westchester to enter into a grant agreement with Human Development Services of Westchester, Inc., for a Port Chester Neighborhood Preservation Company (PCNPC) Housing Counseling Program. The grant will be in the amount of \$85,000.00, pursuant to an approved budget, through the Community Development Block Grant Program. The term of the agreement is January 1, 2011 to December 31, 2011.

Human Development Services of Westchester, Inc., through the Port Chester Neighborhood Preservation Company, is a U.S. Department of Housing and Urban Development approved Housing Counseling Agency since 2008, providing bi-lingual services. The agency provides tenant assistance and advocacy, eviction prevention, financial literacy, moderate home renovation and rehabilitation to homeowners and housing counseling services to low to moderate income households that are Spanish/limited English speaking. This year the PCNPC Housing Counseling Program will provide mortgage foreclosure and eviction prevention services to qualifying residents in the Urban County Consortium. The agency will also partner with United Way's 211 to expand outreach efforts in order to offer services to clients in the Consortium communities. In 2010, HDSW was able to assist 250 clients with foreclosures, which was below the established goal. Services were below the goal because the assistance required by each case was much more extensive than in previous years, as the banks are looking at mortgage restructuring in a very different way due to new federal programs and rules. This program will serve 225 households during 2011. We anticipate that the Human Development Services of Westchester, Inc., will meet this service goal in 2011.

The goal and objective of this agreement is to provide mortgage foreclosure/eviction prevention services in order to prevent homelessness. The agreement exhibits fiscal responsibility by providing funds from non-County sources. The program will be monitored by Westchester County Department of Planning staff, who will review the payment requests to make sure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

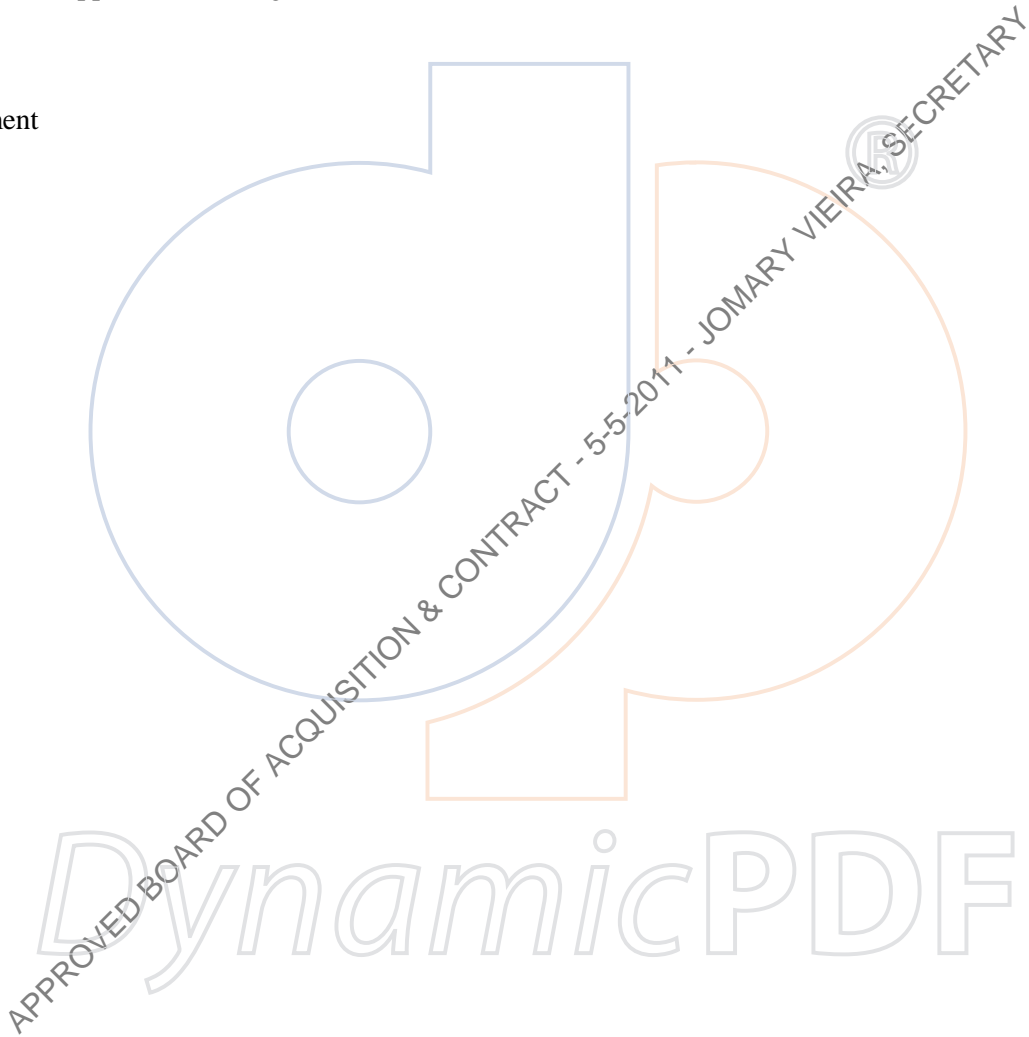
Act #11-2010, adopted March 15, 2010, by the Westchester County Board of Legislators, authorized the County to file an FY 2009-2013 Consolidated Plan application consisting of an Action Plan for Fiscal

Year 2010 as an Urban County to the United States Department of Housing and Urban Development (HUD).

On April 29, 2010, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development for the thirty-fifth year grant totaling \$8,473,589.00 from HUD. The allocation for the Community Development Block Grant Program is \$6,378,239.00. This project will be funded from the thirty-fifth year CDBG allocation.

I recommend approval of this agreement.

EB/cp
Attachment



RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with Human Development Services of Westchester, Inc. through the Community Development Block Grant Program, in the amount of \$85,000.00 pursuant to an approved budget, for a term January 1, 2011 to December 31, 2011, for a Port Chester Neighborhood Preservation Company Housing Counseling Program, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Recommended for Approval.

Account to be Charged/Credited

		Major Program, Program & Phase	Object	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	19	067K	4380	T067	\$85,000.00

Budget Funding Year(s) (must match resolution)

2010 Start Date January 1, 2011 End Date December 31, 2011

Funding Source

Tax Dollars _____

State Aid _____

\$85,000.00
(must match resolution)

Federal Aid \$85,000.00 – U.S. Department of Housing and Urban Development

Other _____

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APPROVED BOARD OF ACQUISITION & CONTRACT - 5/5/2011 - MARY VIEIRA, SECRETARY