

18441

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Diane G. Balistreri
Coordinator, Office for Women

DATE: April 13, 2011

SUBJECT: Authority to enter into an agreement with Hope's Door, Inc. to provide state-mandated non-residential domestic violence support services and education/prevention services for teen age youth for an amount not-to-exceed \$137,406 for the period January 1, 2011 to December 31, 2011

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with Hope's Door, Inc. ("Hope's Door") to provide:

- state-mandated non-residential support services in accordance with the Department of Social Services Consolidated Services Plan Amendment for Non-Residential Services for Victims of Domestic Violence; and
- domestic violence education and prevention services for teen age youth via its school-based outreach program and Students Terminating Abusive Relationships (S.T.A.R.) Program.

The proposed Agreement will be for the period January 1, 2011 to December 31, 2011, for an amount not-to-exceed One Hundred Thirty-Seven Thousand Four Hundred Six Dollars (\$137,406), to be paid quarterly pursuant to an approved budget, of which

- the County's share will be \$81,877: \$43,290 through the budget of the Office for Women; and \$38,587 which is the County's share of the Federal/State/County domestic violence money administered by the Office for Women under an Interdepartmental Cooperative Plan with the Department of Social Services;
- New York State's share will be \$33,882, which is the State share of the Federal/State/County domestic violence money administered by the Office for Women under an Interdepartmental Cooperative Plan with the Department of Social Services; and

- the Federal government's share will be \$21,647, which is the Federal share of the Federal/State/County domestic violence money administered by the Office for Women under an Interdepartmental Cooperative Plan with the Department of Social Services.

Please be advised that Section 459-c of the New York Social Services Law directs social services districts, such as the County, to offer and provide non-residential services to victims of domestic violence, whether eligible or ineligible for public assistance. Non-residential services programs must have the ability to provide the following services:

- 1.) Information and Referral services
- 2.) Advocacy
- 3.) Counseling
- 4.) Community education and outreach activities
- 5.) Hotline services

The proposed Agreement will serve a public purpose by enhancing the safety and independence of abused women. If abused women are helped to become safe they are not as likely to experience physical and/or mental abuse by returning to dependence on their abusers, thereby reducing public safety costs and medical costs. If they are enabled to be independent and self-sufficient they are not as likely to be dependent on public assistance.

The goals and objectives of the proposed Agreement are for Hope's Door to:

- serve 15 unduplicated victims of domestic violence per month;
- maintain an average caseload of approximately 155 cases per month;
- assist approximately 80 hotline callers per month; and
- work with 25 schools to reach approximately 2,700 students by facilitating 144 classroom workshops.

During the previous contract term, Hope's Door:

- served 16 unduplicated victims of domestic violence per month;
- maintained an average caseload of approximately 168 cases per month;
- assisted 80 hotline callers per month; and
- worked with 35 schools to reach nearly 3,600 students by facilitating 194 classroom workshops.

The goals and objectives of the proposed Agreement will be tracked and monitored by the Westchester County Office for Women, which will be responsible for monitoring Hope's Door's performance by means of site visits, as well as their monthly statistics and quarterly narratives.

The effectiveness of the non-residential program as well as client satisfaction will be determined by assessments conducted of a diverse cross-section of clients at varying stages of their involvement, and multilingual focus groups will be held along with client satisfaction surveys and follow-up questionnaires. Outcome results will be measured by the victim's ability to break the silence about the abuse; develop and begin implementation of a safety plan; demonstrate increased knowledge of community resources; identify their options and their goals; and feel safer as a result of Hope's Door's services. For example, in 2010:

- 100% of clients who received services were able to break the silence about the abuse in their lives;
- 100% of clients developed and began implementation of a safety plan;
- 95% of clients learned more about community resources for further assistance;
- 98% of clients were able to identify their options and their goals; and
- 100% of clients stated they felt safer after accessing Hope's Door's services.

The effectiveness of the S.T.A.R. program will be determined by pre- and post-tests provided to peer leaders as well as classroom attendees. Outcome results will be measured by their ability to identify abuse; recognize warning signs; distinguish between abusive and respectful relationships; reject batterers' excuses; and ability to access community resources for help. For example, in 2010:

- 99% of students were able to identify abuse;
- 92% of students were able to recognize the warning signs of abuse;
- 87% of students were able to distinguish between abusive and respectful relationships;
- 87% of students were able to reject the "excuses" used by batterers; and
- 95% of students were able to refer to community resources for help.

The procurement for the S.T.A.R. program is exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(ix), which exempts contracts with "teachers, lecturers and other education professionals or experts," as well as Section 3(a)(xviii), which exempts contracts for the "advancement of the moral, physical, mental and social well being of the youth of Westchester County."

Authority to exempt non-residential domestic violence support services from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof has been granted by your Board in accordance with a separate resolution of the same date hereof.

Accordingly, I recommend approval of the attached proposed Resolution.

RESOLUTION

Upon a communication from the Coordinator of the Office for Women, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement") with Hope's Door, Inc., for the period January 1, 2011 to December 31, 2011, for provision of the following services:

- state-mandated non-residential support services in accordance with the Department of Social Services Consolidated Services Plan Amendment for Non-Residential Services for Victims of Domestic Violence; and
- domestic violence education and prevention services for teen age youth via its school-based outreach program and Students Terminating Abusive Relationships (S.T.A.R.) Program.

RESOLVED, that in consideration for services to be rendered, Hope's Door, Inc. shall be paid an amount not-to-exceed One Hundred Thirty-Seven Thousand Four Hundred Six Dollars (\$137,406), to be paid quarterly pursuant to an approved budget, of which

- the County's share will be \$81,877: \$43,290 through the budget of the Office for Women; and \$38,587 which is the County's share of the Federal/State/County domestic violence money administered by the Office for Women under an Interdepartmental Cooperative Plan with the Department of Social Services,
- New York State's share will be \$33,882, which is the State share of the Federal/State/County domestic violence money administered by the Office for Women under an Interdepartmental Cooperative Plan with the Department of Social Services, and
- the Federal government's share will be \$21,647, which is the Federal share of the Federal/State/County domestic violence money administered by the Office for Women under an Interdepartmental Cooperative Plan with the Department of Social Services; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

94,116 Non-Residential
43,290 S.T.A.R. Program
137,406 Total

Account to be charged/credited:

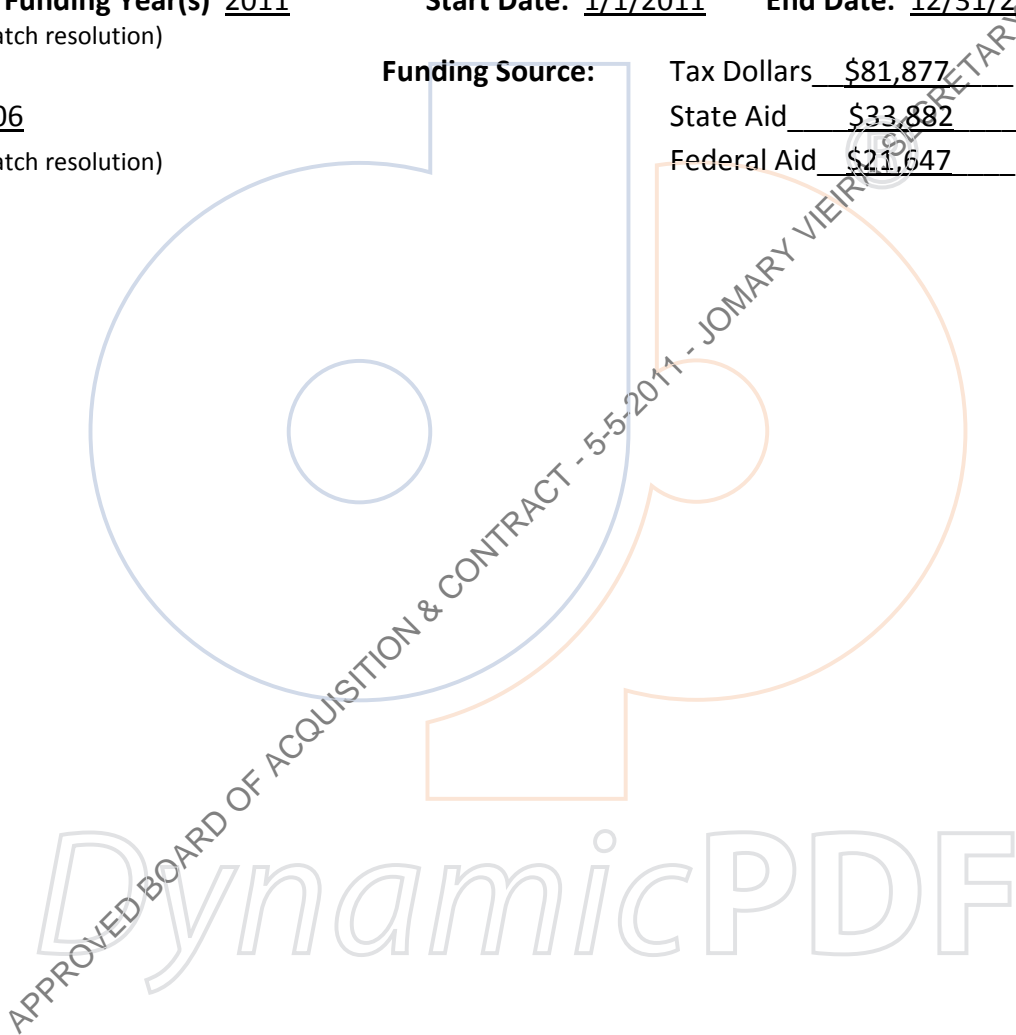
FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	
101	11	0900	4380	N/A	\$43,290	
263	11	111L	4380	T111	\$94,116	

Budget Funding Year(s) 2011 **Start Date:** 1/1/2011 **End Date:** 12/31/2011
 (must match resolution)

\$137,406
 (must match resolution)

Funding Source:

Tax Dollars \$81,877
 State Aid \$33,882
 Federal Aid \$21,647



Schedule A – 2011 - Hope's Door, Inc. - Nonresidential Program

Period: January 1, 2011 through December 31, 2011

The proposed agreement will promote the public health, safety and general welfare by:

1. Enhancing the safety and independence of victims of domestic violence and their children, if any. If abuse victims are helped to be safe, they are not as likely to return to dependence on their abusers, thereby reducing pain and suffering, public safety costs and medical costs. If they are enabled to be independent and self-sufficient they are not as likely to be dependent on public assistance. If children learn to break the cycle of violence, we can significantly reduce domestic violence in future generations, which would save additional public safety and medical costs.
2. Educating community members about abuse in interpersonal relationships, the warning signs, strategies to protect self and others, and available community resources. If community members know the warning signs of abuse and where to go for help, we can prevent or reduce domestic violence and reduce future pain and suffering, public safety costs and medical costs.
3. Educating young people (e.g., middle, high school and college students) in the Love Shouldn't Hurt Program about teen dating abuse and domestic violence. Hope's Door will work with schools and community groups throughout Westchester to facilitate workshops, community awareness events and STAR, a teen peer leadership program that promotes healthy relationships based on equality, respect and trust. Teens will learn to recognize the signs of abuse and strategies to help themselves and their peers confronting the issue. Our ultimate goal is to break the cycle of violence and prevent teen dating abuse and future domestic violence, thereby reducing future pain and suffering, public safety costs and medical costs.

Part 1: Services to Victims/Survivors	Projected Outputs
Hotline Services – Number of Calls	80
New Clients in Nonresidential Program – Unduplicated persons	15
Case Load in Non-residential Program	155
Information and Referral – Units of Service: General I&R, Safety Planning and CVB	175
Advocacy – Units of Service	65
Adult Counseling – Units of Service	85
Adult Support Group – Units of Service	45
Children's Units: Counseling, Support Groups, Development, Child Care, Recreation, Socialization	170
Part 2: Community Education and Awareness	
Community Education and Awareness – Presentations	4
Community Education and Awareness – Presentations Audience	250
Community Education and Awareness – Outreach	15
Community Education and Awareness – Outreach Audience	175
Part 3: Love Shouldn't Hurt Teen Dating Abuse Program with STAR Component	
Number of classroom workshops	12 per month
Number of schools or other community locations to be served	25 annual
Number of classroom attendees	225 per month
Total Attendance at STAR Meetings	35 per month
Number of new STAR Peer Leaders	6 per month
Number of community events	3 per month
Number of attendees at community events	225 per month

Hope’s Door 2011 Schedule A – Nonresidential Services – Continued

Projected Outcome Measures

90% of adult victims/survivors served will be able to...

1. Break the silence about family violence
2. Develop and implement plans for their safety
3. Evaluate their personal situation
4. Identify their options and goals
5. Achieve their goals
6. Understand what a good relationship is
7. Increase their knowledge of available community resources
8. Increase their knowledge about their legal rights
9. State that they have begun to heal from the trauma of abuse
10. State that they are safer than when they first came to us

90% of child victims/survivors served (as age appropriate) will be able to...

1. Break the silence about family violence
2. Demonstrate increased knowledge about abuse
3. Develop and implement personal safety plans
4. Call 911
5. Identify one other safe person
6. Identify appropriate responses for self when angry
7. Identify appropriate responses for others when they are angry
8. If needed, reduce significantly the number of outbursts at home and school
9. Demonstrate improvement of gross or fine motor skills, language skills and/or cognitive skills
10. Begin to heal from the trauma of abuse and exhibit a greater sense of comfort and security

Love Shouldn’t Hurt and STAR Outcomes Measured by Pre- and Post-Testing of all peer leaders and a diverse cross section of classroom attendees	Peer Leaders	Classroom Attendees
Criteria for Success = Increased Knowledge of the Following		
Will be able to identify abuse	90%	80%
Will be able to recognize the warning signs of abuse	90%	80%
Will be able to distinguish between abuse and respectful, loving relationships	90%	75%
Will be able to reject the “excuses” used by batterers	90%	75%
Will be able to refer to community resources for help on this issue	90%	75%

Evaluation Methods

Hope’s Door staff members, board members, Victim Impact Panel members, STAR peer leaders and/or other appropriate volunteers will use the following methods to assess for program effectiveness and client satisfaction.

1. To assess for program effectiveness, counselors in collaboration with the Executive Director will conduct assessments of a diverse cross-section of clients at varying stages of their involvement at least once annually and will extrapolate to total number served on the above outcome measurements.
2. To assess for client satisfaction, we will:
 - offer multi-lingual, culturally sensitive focus groups by persons other than those delivering the service;
 - offer multi-lingual, culturally sensitive client satisfaction surveys that may be submitted anonymously;
 - offer multi-lingual, culturally sensitive follow-up questionnaires that may be submitted anonymously.
3. As in the past, we will submit monthly statistical data to the Office for Women and quarterly summary and narrative.
4. We will actively participate in the Office for Women’s site visits and evaluations.

FTE Analysis
County Funds of \$138,406 represent about 3.0 FTEs

File Name: 2011 Schedule A Nonresidential Work Plan Revised - Save Date: 4/7/2011 1:44 PM