

Robert P. Astorino
County Executive

Department of Social Services
Kevin M. McGuire, Commissioner

18112

DATE: March 25, 2011

TO: Honorable Members of the Board of Acquisition and Contract Administration

FROM: Kevin M. McGuire, Commissioner
Department of Social Services

RE: Authority to enter into an agreement with each of five (5) parties for the development and implementation of initiatives that will focus on connecting specific target populations to career pathway training activities in “green” industries in the Hudson Valley region, for a total aggregate amount not-to-exceed \$160,000 for the period January 1, 2011 through June 30, 2011

Authority is requested for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), acting on behalf of the Westchester-Putnam Local Workforce Investment Board (“WPWIB”), to enter into an agreement with each of the five (5) parties listed below for the development and implementation of initiatives that will focus on connecting specific target populations to career pathway training activities in “green” industries in the Hudson Valley region, for a total aggregate amount not-to-exceed \$160,000 and in the respective amounts not-to-exceed set forth below, pursuant to approved budgets, for the period January 1, 2011 through June 30, 2011:

- | | |
|--|----------|
| 1.) ANL Lighting LLC d/b/a Litgreen | \$40,000 |
| 2.) Newburgh Community Action Committee, Inc. | \$30,000 |
| 3.) Creative Direction Construction & Design LLC | \$40,000 |
| 4.) New York Solar Energy Industries Association, Inc. | \$30,000 |
| 5.) Hudson Valley Technology Development Center, Inc. | \$20,000 |

These proposed agreements will serve a **public purpose** by providing the County and its residents with educational and job-training in the “green” industry and make them more competitive in the marketplace and better-prepared to work in “green” jobs and a “green” economy.

The **goals and objectives** of these proposed agreements are to implement ‘green’ training initiatives throughout the Hudson Valley region for job-seekers, workers, and businesses that

will, among other things, develop awareness about energy efficiency, renewable energy, and ‘green’ jobs. Further goals and objectives of the proposed agreements are:

- Helping job-seekers and the under-employed access ‘green’ training through individual training accounts, on-the-job training, and/or customized training, and classroom training.
- Helping businesses recruit, train, and retain qualified candidates for ‘green’-related job opportunities.

The goals and objectives of the proposed agreements are in the **best interests of the County in terms of fiscal responsibility** because these contracts will enable the County, through federal and state funds, to create ‘green’ employment opportunities for unemployed/under-employed residents.

The **goals and objectives of the proposed agreements will be tracked and monitored via** the monthly reports submitted by the contractors and the program staff and the statewide case management One Stop operating system. Monthly reports will include all ‘green’ activities in the One Stop; the number of individuals trained; the number of ‘green’ individual training, customized training, or on-the-job training accounts that include ‘green’-related training; and the number of job placements.

The County, acting by and through the Department, acting on behalf of the WPWIB, issued a Request for Proposals (“RFP”) on August 9, 2010. An information session was held on August 19, 2010 and proposals were due on August 31, 2010. The Department received a total of eight (8) proposals, which were rated as follows:

Contractors	Scott Fernquist	Stephen Mitchell	Katherine Harris	Totals
ANL Lighting LLC d/b/a Litgreen	74	55	86	72
Sigma-Tremblay LLC	72	64	52	63
Newburgh Community Action Committee, Inc.	81	68	78	76
Creative Direction Construction & Design, LLC	98	64	76	79
Energy Management Solutions, LLC	73	63	91	76
New York Solar Energy Industries Association, Inc.	85	66	86	79
Hudson Valley Technology Development Center, Inc.	74	70	93	79
Post Office Square, LLC	19	19	77	38

The County selected the five (5) proposals listed above from these eight (8) proposals, as they had the highest ratings and met all of the requirements of the RFP. Even though Energy Management Solutions, LLC scored high in the rating, this agency was not selected because it did not meet all of the RFP requirements.

The funds to be expended for these agreements were awarded to the Hudson Valley Green Talent Pipeline Partnership (“HVGTPP”), for which the WPWIB is the lead organization. At the conclusion of this RFP process, discussion within the HVGTPP and WPWIB regarding how to proceed to use its funds for these agreements took considerable time. That is the reason why authority from your Honorable Board to enter into these agreements was not sought sooner.

Accordingly, I most respectfully recommend approval of the attached Resolution.

KMM/DB/SNL/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACT - 4-15-2011 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), acting on behalf of the Westchester-Putnam Local Workforce Investment Board (“WPWIB”), is hereby authorized to enter into an agreement with each of the five (5) parties listed below for the development and implementation of initiatives that will focus on connecting specific target populations to career pathway training activities in “green” industries in the Hudson Valley region, for a total aggregate amount not-to-exceed \$160,000 and in the respective amounts not-to-exceed set forth below, pursuant to approved budgets, for the period from January 1, 2011 through June 30, 2011:

- 1.) ANL Lighting LLC d/b/a Litgreen \$40,000
- 2.) Newburgh Community Action Committee, Inc. \$30,000
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- 4.) New York Solar Energy Industries Association, Inc. \$30,000
- 5.) Hudson Valley Technology Development Center, Inc. \$20,000

; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	275	22	876K	7335	T876	\$160,000

Budget Funding Year(s):2010 Start Date: 1/1/11 End Date: 06/30/11
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
\$160,000 Federal Aid: 100%
 (must match resolution) Other _____