



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

18109

Date: March 30, 2011

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner, Department of Social Services

Subject: Resolution authorizing the County of Westchester to enter into an agreement with The Sharing Community, Inc., to operate an emergency overnight center for up to nineteen (19) single men located at 81 Locust Hill Ave., Yonkers, New York for the period of March 16, 2011 through March 15, 2012 for an amount not to exceed \$264,749 to be paid monthly pursuant to an approved budget and subject to appropriation

The County of Westchester requests authorization to enter into an agreement with The Sharing Community, Inc. to operate an emergency overnight center for up to nineteen (19) single men located at 81 Locust Hill Ave., Yonkers, New York for the period of March 16, 2011 through March 15, 2012 for an amount not to exceed \$264,749 to be paid monthly pursuant to an approved budget and subject to appropriation. There has been no change in the contract amount requested for the 2011-2012 contract year.

The emergency overnight shelter will provide a sleep site on a nightly basis for single men who are not current referrals to the Westchester County shelter system.

The **public purpose** of the proposed agreement is to ensure the health and safety of the targeted population who would otherwise be sleeping on the streets during the night.

The **goal and objective** of this contract is to assist the most vulnerable of the population who are outside the County's established shelter system by providing a safe place to sleep and/or to escape from the elements. This service is in compliance with the NYS laws and regulations requiring the provision of emergency housing for the homeless.

The goals and objectives of this program are in **the best interest of the County in terms of public health and public safety** because, through this contract, customers who are eligible to receive emergency housing services are provided linkages to programs to address their needs. Additionally, housing the targeted population will reduce the risk of their becoming victims of crime and general health-related issues that result from not having appropriate shelter. Without this service, these individuals would literally be sleeping on the streets. This program gives them a place to stay temporarily while looking for a permanent solution to their homelessness.

Additionally, this contract is in the **best interest of the County in terms of fiscal responsibility** in that the program provides a less expensive alternative to regular shelter care. The drop-in center only provides the services that the population is willing to accept. Therefore, the Department does not purchase services that will not be used. Eligible persons can access services that would be offered at a traditional shelter through referrals from the drop-in centers when and if they are appropriate.

The goals and objectives will be tracked and monitored through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as through direct contact with the D.S.S. staff in order to evaluate the performance of the vendor and the effectiveness of the program.

The Department is able to report that the Vendor's Performance Measurement Indicators reflect that the Vendor met its goal of providing emergency overnight housing to eligible customers. The Vendor accepted and provided services to 100% of eligible customers in need of emergency overnight housing during the 2010-2011 contract period. The data collected as of March 15, 2011 reflects an average daily occupancy rate of approximately 19 individuals. The bed utilization as of March 15, 2011 has an aggregate total of 6,836 beds.

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Accordingly, the County of Westchester is hereby requesting permission to enter into an agreement with The Sharing Community, Inc. for the above said purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services; be it hereby

RESOLVED, the County of Westchester is hereby authorized to enter into an agreement with The Sharing Community, Inc. to operate an emergency overnight shelter for up to nineteen (19) individuals, located at 81 Locust Hill Ave., Yonkers, New York for the period from March 16, 2011 through March 15, 2012 for an amount not to exceed \$264,749 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this Contract is subject to County Appropriation: and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any document necessary to implement this Resolution.

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2011	101	22	8900	5860	-----	\$209,593
2012	101	22	8900	5860	-----	\$ 55,156

Budget Funding Year(s): 2011-12 Start Date: 3/16/2011 End Date: 3/15/2012
(must match resolution)

Funding Source

Tax Dollars: 71%
State Aid: 29%
Federal Aid: _____
Other: _____

\$264,749
(must match resolution)