

**Robert P. Astorino**  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

**18055**

DATE: March 22, 2011

TO: The Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner of Social Services

SUBJECT: Authority to enter into an agreement, for the period April 1, 2011 through March 31, 2012 with the Mental Health Association of Westchester County, Inc. ("MHA") to operate the Single Homeless Assessment Center at Grasslands ("SHAC") to provide comprehensive assessments and coordinated plans for treatment, housing and employment for homeless, single adults for the term April 1, 2011 through March 31, 2012 in an amount not-to-exceed \$649,071 to be paid in accordance with an approved budget

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Authority is requested for the County of Westchester, acting by and through its Department of Social Services, to enter into an agreement, for the period April 1, 2011 through March 31, 2012, with the Mental Health Association of Westchester County, Inc., having an office and place of business at 580 White Plains Road, Suite 510, Tarrytown, NY 10591 ("MHA") to operate the Single Homeless Assessment Center at Grasslands ("SHAC") to provide comprehensive assessments and coordinated plans for treatment, housing and employment for homeless, single adults in an amount not-to-exceed \$649,071 (the "Agreement"), to be paid in accordance with an approved budget.

MHA, founded in 1946, is a voluntary, not-for-profit organization dedicated to promoting mental health through advocacy, community education and direct services. The SHAC program will offer newly and chronically homeless individuals temporary housing and comprehensive assessments of both mental health and substance abuse, where needed. These comprehensive assessments will be utilized to create a plan for services for these individuals. Pursuant to the proposed Agreement, clients will stay at the SHAC facility for between three and five days and MHA will provide an average of between 60 and 66 mental health assessments per week for an annual average of 3,000 sessions.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) viii of said policy, in that it is a contract “for medical or health-related services with healthcare workers, or agencies engaging healthcare workers, including...social workers, psychiatric workers...”

This agreement serves a **public purpose** as it will promote the health, safety and welfare of the residents of Westchester County by providing comprehensive assessments for homeless single adults.

The **goals and objectives** of this agreement are to provide homeless single adults with comprehensive mental health and substance abuse assessments and coordinated plans for treatment, housing and employment.

The **goals and objectives of this agreement are in the best interests of the County regarding fiscal responsibility** in that housing and finding employment for these homeless single adults will help influence their movement away from dependence on public assistance and toward self-sufficiency. This, in turn, will ease the burden on the Westchester County tax payer.

The **goals and objectives will be tracked and monitored** through performance measurement indicators developed by the Department and approved by the County Budget office and through the submission of referral records, reporting and monthly invoices.

These services were previously provided through an Interdepartmental Agreement with the Westchester County Department of Community Mental Health. This will be the first program year for the Mental Health Association of Westchester, Inc., and, as such there are no statistics to report at this time.

Authority is now requested for the County, through its Department of Social Services, to enter into an agreement with the Mental Health Association of Westchester County, Inc. to provide comprehensive assessments and coordinated plans for the treatment, housing and employment of homeless single adults.

I respectfully recommend the passage of the attached resolution.

APPROVED BOARD OF EDUCATION & COMMERCE - 4-7-2011 JOMAR VERA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department Social Services, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Social Services, is authorized to enter into an agreement, for the period April 1, 2011 through March 31, 2012, with the Mental Health Association of Westchester County, Inc. having an office and place of business at 580 White Plains Road, Suite 510, Tarrytown, NY 10591 ("MHA") to operate the Single Homeless Assessment Center at Grasslands ("SHAC") to provide comprehensive assessments and coordinated plans for treatment, housing and employment for homeless, single adults, in an amount not to exceed \$649,071 to be paid in accordance with an approved budget (the "Agreement"); and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period after such release(s) or adoptions(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right either to terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take any and all actions necessary and appropriate to effectuate the purpose hereof.

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2011	101	22	8900	5860	_____	\$486,803
2012	101	22	8900	5860	_____	\$162,268

Budget Funding Year(s) 2011-12 Start Date: 4/1/11 End Date: 3/31/12  
 (must match resolution)

Funding Source

Tax Dollars: 50%

State Aid: 50%

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_

**\$649,071**

(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 4-7-2011 - JOMARY VIEIRA, SECRETARY