



Westchester Community College

State University of New York

17928

TO: Board of Acquisition and Contract

FROM: Joseph N. Hankin
President, Westchester Community College

DATE: March 22, 2011

SUBJECT: Resolution to Award to the Low Bidder
Contract No. WCC-11-603
Facility Wide HVAC Maintenance
Westchester Community College
Valhalla, New York
Contractor: George S. Hall, Inc.
Amount: \$530,931.76

Subcontractor(s): N/A

On March 16, 2011 two (2) bids were received and opened for Contract No. WCC-11-603, Facility Wide HVAC Maintenance, Westchester Community College, Valhalla, New York.

Only two (2) contractors submitted bids due to the workload and force requirements required to perform the service. The College canvassed potential bidders throughout the tri-state area who were capable of performing the required tasks. The project was advertised in Journal News (throughout Westchester) and placed out to bid. A total of eight (8) contractors received plans and specifications with only two (2) bids received. The facility wide maintenance is required to keep the HVAC equipment operating at full capacity.

The bids were reviewed by the Department and it was determined that George S. Hall, Inc. submitted the low bid in the amount of \$530,931.76

The low bidder has been investigated and it has been found that George S. Hall, Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

It is my recommendation that Contract WCC-11-603 be awarded to George S. Hall, Inc. in the amount of \$530,931.76, subject to appropriation.

This Department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

RESOLUTION

CONTRACT NO. WCC-11-603

Upon communication from the President, Westchester Community College be it hereby

RESOLVED, that Contract No. WCC-11-603 for Facility Wide HVAC Maintenance, Westchester Community College, Valhalla, New York be and is hereby awarded to the low bidder, George S. Hall, Inc., 30 Chapin Road, Unit 1204, PO Box 103, Pine Brook, NJ 07058 in the amount of \$530,931.76; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Agency	Capital Project or Org	Object/ Sub Object	Trust Account	Activity	Dollars
WCC FY 10-11	010	34	0240	440801			\$44,244.32
WCC FY 11-12	010	34	0240	440801			\$176,977.25
WCC FY 12-13	010	34	0240	440801			\$176,977.25
WCC FY 13-14	010	34	0240	440801			\$132,732.94

Budget Funding Year(s) 2010/2011 **Start Date:** June 1, 2011 **End Date:** May 31, 2014
(must match resolution)

Funding Source: **Tax Dollars** \$119,459.64
State Aid \$143,351.58
Federal Aid _____
Other \$268,120.54

Contractor Federal I.D. No./ Social Security No.: _____
Vendor No.: _____
Encumbrance No.: _____