

**17789**

DATE: March 16, 2011  
TO: Board of Acquisition and Contract  
FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services  
RE: Authority to:

- a) Enter into an Agreement with the State of New York, acting by and through the New York State Executive Department Office for the Aging to accept a grant in the sum of \$447,535.00 for the Title III-E Programs of the Older Americans Act for the program period January 1, 2011 through December 31, 2011.
- b) Enter into Agreements with the subcontractors listed below to administer caregiver support services under Title III-E of the Older Americans Act for a total aggregate amount not to exceed \$149,853.00 for the period January 1, 2011 through December 31, 2011.

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The County of Westchester, acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an Agreement with the State of New York, acting by and through the New York State Executive Department Office for the Aging ("NYSOFA") to accept a grant in the sum of \$447,535.00 to provide support services to caregivers of persons 60 and older and to adult relative caregivers, 60 and older, of children under 18, in accordance with the requirements of Title III-E of the Older Americans Act, for the program period January 1, 2011 through December 31, 2011.

Authority is also sought to enter into inter-municipal and inter-agency agreements with the five (5) subcontractors listed in the attached resolution, for the purpose of administering caregiver support programs under Title III-E, for the period January 1, 2011 through December 31, 2011, in a total aggregate amount not to exceed \$149,853.00 of the aforementioned grant funds, in the individual amounts set forth in the attached resolution, pursuant to an approved budget.

The balance of the grant funds will be allocated as follows: \$180,682.00 will be used by the Department to provide direct services, service management and area agency administration. The remaining \$117,000.00 will be awarded to a subcontractor by separate resolution to provide escort services to frail elderly persons 60 years and older, residing in Westchester County.

The public purpose of the Title III-E programs is to provide support services to Westchester County caregivers that are 60 and older, as well as to adult relative caregivers, 60 and older, of children under 18. These funds help provide the support that enables these caregivers to

continue to provide the assistance the elderly need to help them remain in the community and out of more expensive and less desired nursing home environments. Staff also provides information on services and benefits and help to link caregivers to agencies and programs that ease their caregiving burden. For grandparents, it provides financial, emotional and informational support to assist them in caring for their grandchildren, thus avoiding the need to place them in less desirable foster care situations.

The goals and objectives of the program are twofold: 1) to provide caregivers of seniors with support services to allow more seniors to remain at home thus preventing institutionalization; and 2) to provide grandparents with support services to assist them with caring for their grandchildren thereby avoiding foster placement. In 2010, caregivers received 4,184 information and assistance units. There were 40 informational presentations that were attended by a total of 3,445 caregivers. Subcontractors responded to 1,033 information and 439 assistance requests from grandparent caregivers. Grandparent caregivers attended 56 support group meetings held during the year.

The goals and objectives of the program are in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home thus preventing costly institutionalization. It also allows grandparents to most-effectively care for their grandchildren, thus preventing costly foster placement.

The goals and objectives of the programs will be tracked and monitored on an on going basis through monthly reports and site visits by Department staff.

Pursuant to Act No. 10-2011, the Board of Legislators authorized the County of Westchester to enter into a Grant Agreement with the NYSOFA and to enter into intermunicipal agreements with local municipalities for implementation of the Title III-E Program under the Older Americans Act.

Both the Grant Agreement and the inter-municipal agreement are exempt from the County's Procurement Policy pursuant to Section 3(a)iii thereof. The inter-agency agreements are exempt pursuant to Section 3(a)xix thereof.

Accordingly, I recommend adoption of the proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 5/31/2011 - JOMARY NEIRA, SECRETARY

## RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the State of New York, acting by and through the New York State Executive Department Office for the Aging, to accept a grant in the sum of \$447,535.00 to provide support services to caregivers of persons 60 and older and to adult relative caregivers, 60 and older, of children under 18, in accordance with the requirements of Title III-E of the Older Americans Act, for the program period January 1, 2011 through December 31, 2011; and be it further

RESOLVED, that the County of Westchester be and is hereby authorized to enter into inter-municipal and inter-agency agreements with the five (5) subcontractors listed below to provide support services to caregivers in accordance with the requirements of Title III-E of the Older Americans Act, in the individual amounts set forth below, for a total aggregate amount not-to-exceed \$149,853.00, pursuant to an approved budget, for the program period January 1, 2011 through December 31, 2011; and be it further

RESOLVED, that the agreements with the five (5) subcontractors listed below are subject to County appropriations; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION CONTRACT 3-31-2011 - JIMMY V. P. SECRETARY

## RESOLUTION

<u>MUNICIPALITY/AGENCY</u>	<u>NOT TO EXCEED FEDERAL FUNDS</u>	<u>SUBCONTRACTOR MATCH</u>	<u>GROSS</u>
City of Yonkers	\$30,000	\$2,609	\$32,609
Family Service Society of Yonkers	\$7,500	\$651	\$8,151
Family Ties	\$10,000	\$870	\$10,870
ElderServe Licensed Home Care Services Agency, Inc.	\$82,353	\$7,161	<del>\$89,514</del>
Pace University Women's Justice Center	\$20,000	\$1,739	\$21,739
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Total	\$149,853	\$13,030	\$162,883

	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Account to be charged	263	85	448L	4380	T448	149,853
credited	<del>263</del>	85	448L	9853	T448	447,535
Budget Funding Year(s) (must match resolution)	2011		Start Date	1/1/11	End Date	12/31/11
Funding Source	Tax Dollars \$ _____					
	State Aid \$ _____					
\$447,535 (must match resolution)	Federal Aid \$ 447,535					
	Other _____					