



**Robert P. Astorino**  
County Executive

**Department of Social Services**

**Kevin M. McGuire**  
Commissioner

**17547**

DATE: February 25, 2011

TO: Board of Acquisition & Contract

FROM: Kevin M. McGuire, Commissioner  
Department of Social Services

RE: Authority To:

- a) Enter into an agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, to accept a grant in the amount of \$98,700 to support subsidized employment opportunities combined with paid education and training under the Transitional Jobs 2 Program for the period January 1, 2011 to September 30, 2011.
- b) Enter into an agreement with Westhab, Inc. to provide education, training and subsidized job placement services under the Transitional Jobs 2 Program for the period from January 1, 2011 through September 30, 2011 for an amount not to exceed \$98,700 made available through the above said grant agreement.

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The County of Westchester, acting by and through the Department of Social Services (the "Department"), seeks authority from your Honorable Board to enter into an Agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance (OTDA"), to accept a grant in the amount of \$98,700 to support subsidized employment opportunities combined with paid education and training under the Transitional Jobs 2 Program (the "Program") for the program period January 1, 2011 through September 30, 2011.

Authority is also sought to enter into an agreement with Westhab, Inc. ("Westhab") to provide education, training and subsidized job placement services under the Transitional Jobs 2 Program for the period from January 1, 2011 through September 30, 2011 for an amount not to exceed \$98,700 made available through the aforesaid grant agreement. The late submission of the resolution was due to the delay in the award notification from New York State.

The Westhab Transitional Jobs Program is designed to place TANF eligible customers lacking in adequate job skills or work history into subsidized employment combined with a training program and or an educational activity that would lead to unsubsidized employment with the employer. If unsubsidized employment is not achieved, then Westhab's Job Developer will continue to work with participants to help them find paid employment opportunities and also continue to provide education and training services intended to better prepare them for full time unsubsidized employment. The goal is that customers on Temporary Assistance will become gainfully employed and ultimately self sufficient.

The agreements will serve a **public purpose** in that they will create subsidized employment for TANF eligible customers with the ultimate goal of finding permanent unsubsidized employment. As customers receive increased education and training and overcome barriers to employment, they gain self sufficiency as well as gain necessary skills required to retain long-term employment, thereby promoting the general health, safety and welfare of Westchester County residents.

**The goals and objectives** of this program are to decrease the dependence of customers on Temporary Assistance by providing effective job placements for these individuals. By placing customers who are lacking adequate work history or who may have other barriers to employment in subsidized employment, combined with appropriate education and training, the customer will develop positive work skills and the confidence needed to succeed.

**The goals and objectives are in the best interest of the county regarding fiscal responsibility** in that there is a significant economic cost for individuals in receipt of Temporary Assistance. For example, in 2010, it cost the County approximately \$9,840 per year for each TANF customer in the Family Assistance category. The use of this wage subsidy program, may lead to job placement, and significantly reduce the dollar amount of Westchester County's fiscal responsibilities. The financial impact of this program may be measured in terms of income earned through employment as a result of the services received under this contract.

The results for the 2009 Transitional Jobs Subsidized Employment Program are as follows:  
45 customers placed in Subsidized Employment  
26 of 45 customers transitioned to Unsubsidized Employment with average hourly rate of \$10  
16 of 26 cases were closed due to excess income/self sufficiency

**The Performance Measurement Indicators will be tracked** through the submission of monthly statistics and quarterly reports, as well as through direct contact with the Department's Program Office. This is the first time that Westhab is partnering with the County in implementing this State funded program.

The agreement with OTDA is exempt from the Westchester County Procurement Policy (the "Procurement Policy") pursuant to Section 3(a) (iii) thereof. The agreement with Westhab is exempt from the Procurement Policy pursuant to Section 3(a) (xiv), thereof.

Accordingly, the County of Westchester is hereby requesting authority to enter into agreements with the New York State Office of Temporary and Disability Assistance and Westhab, Inc. for aforesaid purpose.

An appropriate resolution is attached herewith for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-18-2011 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, to accept a grant in the amount of \$98,700 to support subsidized employment opportunities combined with paid education and training under the Transitional Jobs 2 Program for the period January 1, 2011 to September 30, 2011; and be it further

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Westhab, Inc. to provide education, training and subsidized job placement services under the Transitional Jobs 2 Program for the period from January 1, 2011 through September 30, 2011 for an amount not to exceed \$98,700 to be funded through the above said grant agreement; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-18-2011 - JOMAR VILORIA, SECRETARY

Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	966K	4380	T966	\$98,700
263	22	966k	9853	T966	\$98,700

Budget Funding Year(s) 2010 (Grant Year)  
(must match resolution)

Start Date: 01/01/11

End Date: 09/30/11

Funding Source

Tax Dollars:

State Aid:

Federal Aid: 100%

\$98,700 (Revenue)

\$98,700 (Expense)

(must match resolution)

Other

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