

**Robert P. Astorino**  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

**17253**

**DATE:** January 13, 2011

**TO:** Board of Acquisition and Contract

**FROM:** Kevin McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County of Westchester to further amend a Resolution originally approved by your Honorable Board on July 23, 2009 and subsequently amended on August 13, 2009, October 15, 2009, December 22, 2009 and December 22, 2010 to enter into agreements with seventy-two (72) training providers to provide vocational training services to adult dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 for the period from July 1, 2009 through June 30, 2011 for an aggregate amount not-to-exceed \$150,320 by: 1) adding eight (8) new providers to the list making the total number of providers eighty (80); and 2) increasing the total amount not-to-exceed by \$25,000 making the new total not-to-exceed \$175,320

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By resolution approved July 23, 2009 (the July 23<sup>rd</sup> Resolution), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), to enter into agreements with twelve (12) training providers (the "Agreements") for the purpose of providing vocational training services to adult, dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 (WIA) for the period from July 1, 2009 through June 30, 2011 in a total aggregate amount not-to-exceed \$35,000, with the County having the option to extend the term of these agreements for an additional two (2) year period subject to the availability of funding to continue these programs.

Thereafter, by resolution approved on August 13, 2009 (the "August 13<sup>th</sup> Resolution"), your Honorable Board authorized the County to amend the July 23<sup>rd</sup> Resolution by adding thirty-one (31) additional training providers to the existing list of twelve (12) training providers, thereby increasing the total number of training providers to forty-three (43). The August 13<sup>th</sup>

Resolution further authorized the County to amend the July 23<sup>rd</sup> Resolution by increasing the total aggregate not-to-exceed amount by \$45,000, from a total not-to-exceed amount of \$35,000 to a new total not-to-exceed amount of \$80,000.

By resolution approved on October 15, 2009, your Honorable Board authorized the County to further amend the July 23<sup>rd</sup> Resolution in order to change the names of seven (7) of the aforementioned forty-three (43) training providers.

Thereafter, by resolution approved on December 22, 2009 (the "December 22<sup>nd</sup> Resolution"), your Honorable Board authorized the County to further amend the July 23<sup>rd</sup> Resolution by adding twenty-three (23) additional training providers to the list of forty-three (43) training providers, thereby increasing the total number of training providers to sixty-six (66). The December 22<sup>nd</sup> Resolution further authorized the County to amend the July 23<sup>rd</sup> Resolution by increasing the total aggregate not-to-exceed amount under all the contracts by \$45,320, from a total not-to-exceed amount of \$80,000 to a new total not-to-exceed amount of \$125,320.

Thereafter, by resolution approved on December 22, 2010 (the "December 22, 2010 Resolution"), your Honorable Board authorized the County to further amend the July 23<sup>rd</sup> Resolution by adding six (6) additional training providers to the list of sixty-six (66) training providers, thereby increasing the total number of training providers to seventy-two (72). The December 22, 2010 Resolution further authorized the County to amend the July 23<sup>rd</sup> Resolution by increasing the total aggregate not-to-exceed amount under all the contracts by \$25,000, from a total not-to-exceed amount of \$125,320 to a new total not-to-exceed amount of \$150,320.

Authority is now requested for the County, acting by and through the Department, to further amend the July 23<sup>rd</sup> Resolution by: 1) adding the eight (8) new training providers set forth below to the list of training providers previously authorized by your Honorable Board, thereby increasing the total number of training providers from seventy-two (72) to eighty (80); and 2) increasing the total amount not-to-exceed under all contracts by an additional \$25,000, from an amount not-to-exceed of \$150,320 to a new total not-to-exceed amount of \$175,320.

### **Training Providers**

1. Advanced Training Institute
2. Eagle Eye Security Systems
3. Integrated Food Consulting
4. Las Comp Institute of IT
5. Learning Curve Career Center
6. Orange County Community College
7. Orange-Ulster BOCES
8. World Instructor Training School

Pursuant to WIA, New York State maintains a list of eligible training providers. Each eligible training provider must subsequently be added to a local WIB's eligible training provider list in order to provide training services. The County must then solicit providers

from that list to determine if they are interested in participating. The County solicited and received from these eight State-eligible training providers confirmation that they were interested in being added to the WPWIB's eligible training provider list. In order to have each of those providers now provide training services, it will be necessary to enter into an agreement with each of them.

The services provided pursuant to these agreements will serve a **public purpose** by promoting financial assistance to WIA eligible adult, dislocated workers and youth in Westchester County to improve and/or enhance their job skills in order to enable them to secure jobs.

The **goals and objectives** of the agreements are to provide an array of eligible occupational skills training programs from which eligible WIA customers may choose vocational skills training based on each customer's choice, employment goals and evidence of related job opportunities that pay high wages. It is anticipated that by the end of the extended term, at least 80% of WIA eligible customers will have successfully completed training and obtained a credential and that at least 80% of WIA eligible customers will have found employment.

The **goals and objectives are in the best interest of the County** in terms of fiscal responsibility as the services and resources developed through these agreements will help participating adult, dislocated workers and youth gain needed skill sets that will better prepare them to find competitive employment creating a financial impact that may be measured in terms of income generated through employment as a result of the training.

The **goals and objectives of this agreement will be tracked and monitored** through the monthly progress reports submitted by the training providers, program staff and through a review of customer data including services and outcomes in the NYSDOL One Stop Operating System (OSOS).

Except as specifically amended hereby, all remaining terms and conditions of the July 23<sup>rd</sup> Resolution, as subsequently amended on August 13, 2009, October 15, 2009, December 22, 2009 and December 22, 2010 shall remain the same.

This procurement is exempt from the requirements of the County Procurement Policy pursuant to Section 3(a)(xi) thereof.

A resolution requesting the same is attached for your Honorable Board's approval.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the Resolution originally approved on July 23, 2009 (the "July 23<sup>rd</sup> Resolution") and subsequently amended on August 13, 2009, October 15, 2009, December 22, 2009 and December 22, 2010, which authorized the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), to enter into agreements with seventy-two (72) training providers for the purpose of providing vocational training services to adult, dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 (WIA) for the period from July 1, 2009 through June 30, 2011 in a total aggregate amount not-to-exceed \$150,320, is hereby amended by adding eight (8) additional training providers, as set forth below, to the list of training providers previously authorized by this Board, thereby increasing the total number of training providers to eighty (80); and also by increasing the not-to-exceed amount by \$25,000, from an aggregate total not-to-exceed amount of \$150,320 to an aggregate total not-to-exceed amount of \$175,320:

### Agency Name

1. Advanced Training Institute
2. Eagle Eye Security Systems
3. Integrated Food Consulting
4. Las Comp Institute of IT
5. Learning Curve Career Center
6. Orange County Community College
7. Orange-Ulster BOCES
8. World Instructor Training School

\*There is no set dollar amount for each Individual Training Provider. The training providers are given referrals on an as needed basis at catalogued tuition prices; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the July 23<sup>rd</sup> Resolution, as subsequently amended on August 13, 2009, October 15, 2009, December 22, 2009 and December 22, 2010, shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Original Resolution Amount: \$ 35,000  
 First Amendment: 45,000  
 Second Amendment: -0-  
 Third Amendment: 45,320  
 Fourth Amendment: 25,000  
 This Amendment: 25,000  
 Total: \$ 175,320

Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	402K	7338	T402	\$10,000
275	22	403K	7338	T403	\$10,000
275	22	401K	7340	T401	\$5,000

Budget Funding Year(s): 2009 Start date: N/A End date: 06/30/11  
 (must match resolution)

Funding source: Tax Dollars: N/A  
 State Aid: N/A  
 Federal Aid: 100%  
 Other: N/A

**\$25,000**  
 (must match resolution)

APPROVED BOARD OF AGRICULTURE & CONSERVATION - 2-24-2011 - JOMARY VILORIA SECRETARY