

**16696**

DATE January 7, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Edward Burroughs, Commissioner  
Department of Planning

RE: Resolution Authorizing the County of Westchester to enter into an agreement with Caring for the Homeless of Peekskill (CHOP, Inc.), to provide financial assistance for the Drop-In Shelter and Warming Center

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Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County") to enter into an agreement with Caring for the Homeless of Peekskill, Inc. (CHOP, Inc.) to provide funding for the Jan Peek Emergency Drop-in Shelter/Warming Center. The not to exceed amount of the agreement is \$25,779.00 for the term of November 1, 2010 to July 31, 2011.

The proposed agreement will serve the public purpose of ensuring the health and safety of the homeless in Westchester County. The objective of the proposed agreement is to provide overnight shelter and food services to approximately 200 homeless persons.

The proposed agreement is in the best interest of the County in terms of fiscal responsibility, as it will be fully funded by a Federal grant and will not expend any County tax dollars.

The proposed agreement will be tracked and monitored by the staff of the Planning Department, who will monitor the payment requests to make sure all contractual requirements are met.

Act # 11-2010 was adopted March 15, 2010 by the Westchester County Board of Legislators and approved April 29, 2010, by the Board of Acquisition and Contract. This act authorized the County of Westchester to accept and administer a \$261,098.00 grant under the Emergency Shelter Grant Program from the United States Department of Housing and Urban Development. This project will be funded from this fiscal year.

This procurement is exempt from the requirements of the County Procurement Policy pursuant to Section 3(a)(xiv) thereof.

I respectfully recommend approval of the attached Resolution.

EB/CP

**RESOLUTION**

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Caring for the Homeless of Peekskill, Inc. (CHOP, Inc.) to provide funding for the Jan Peek Emergency Drop-in Shelter/Warming Center. The not to exceed amount of the agreement is \$25,779.00 for the term of November 1, 2010 to July 31, 2011, and be it further;

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	215K	4380	T215	\$25,779.00

Budget Funding Year(s)  
(must match resolution)

2010

Start Date November 1, 2010

End Date

July 31, 2011

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$25,779.00**  
(must match resolution)

Federal Aid \$25,779.00 - U.S. Department of Housing and Urban Development

Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 2-10-2011 - JOHANNY VIEIRA, SECRETARY