

Robert P. Astorino
County Executive

Department of Social Services

Grant E. Mitchell
Acting Commissioner

16434

DATE: December 23, 2010

TO: Board of Acquisition and Contract

FROM: Grant Mitchell, MD, Acting Commissioner
Department of Social Services

SUBJECT: Authority to amend a Resolution approved by your Honorable Board on August 26, 2010 to amend an Agreement with Singer Holding Corporation d/b/a Robison Oil (DSS 742-09) to provide employment to TANF eligible individuals under the Transitional Jobs Program by further increasing the not to exceed amount by \$15,150 from an approved amount not to exceed \$21,840 to a new total not to exceed amount of \$36,990 to be paid in accordance with an approved budget

On or about November 10, 2009, the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Investment, entered into a short form contract with Singer Holding Corporation d/b/a Robison Oil (DSS 742-09) to provide subsidized employment for Temporary Assistance for Needy Families (“TANF”) eligible individuals under the Transitional Jobs Program. The contract entered into was in an amount not to exceed \$7,280 for the period November 7, 2009 through October 31, 2010 (the “Agreement”).

As this Honorable Board may recall, the Westchester County Department of Social Services (WCDSS) is sub-contracting \$300,000 from the Office of Temporary Disability Assistance (“OTDA”) award to the Westchester Investment Board (WIB) to establish a Transitional Jobs Program. The WIB will service 35 TANF participants for the period of November 7, 2009 through December 31, 2010.

Your Honorable Board authorized a resolution on August 26, 2010 to amend the aforesaid contract with Singer Holding Corporation d/b/a Robison Oil (DSS 742-09) by increasing the not to exceed amount by \$14,560 from a total not to exceed amount of \$7,280 to a

new total not to exceed amount of \$21,840 and extending the end date of the contract from October 31, 2010 to December 31, 2010. This Amendment has not been executed.

Authority is now respectfully requested to amend the resolution approved by your Honorable Board on August 26, 2010 by further increasing the amount not to exceed by \$15,150 from an amount not to exceed \$21,840 to a new total not to exceed amount of \$36,990 to be paid in accordance with an approved budget. The proposed amendment will be at no additional cost to the County as the additional funding will be provided through a grant from the Office of Temporary Disability Assistance ("OTDA"). The additional funding will be used to cover the wage subsidy for an additional two (2) TANF eligible individuals during the extended term.

The proposed agreement will serve a public purpose by providing subsidized employment for low or no income TANF eligible customers of Westchester County Department of Social Services, helping them gain work experience and reducing their reliance on public assistance.

The goals and objectives of this proposed agreement are to provide full time employment, education, and training for three TANF eligible recipients who lack adequate job skills and/or work history. The contractor has hired five (5) participants of whom two (2) have been hired as full time employees and three (3) have been terminated due to poor job performance.

These **goals and objectives are in the best interests of the County in terms of fiscal responsibility** because the proposed agreement will be funded via a grant from the OTDA at no cost to the County. There is an anticipated reduction in the need for public assistance as the trainees secure jobs and it is also anticipated that the County will benefit from the tax contributions by these newly employed residents.

The goals and objectives will be tracked and monitored via monthly reports and site visits.

Except as specifically amended hereby, all other terms and conditions of the resolution approved on August 26, 2010 shall remain in full force and effect.

The Amendment is to the resolution as the first amendment has not been executed.

Accordingly, authority is respectfully requested from your Honorable to amend the aforesaid resolution approved on August 26, 2010.

An appropriate resolution is attached herewith for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Acting Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the Resolution approved by your Honorable Board on August 26, 2010 to amend a contract with Singer Holding Corporation d/b/a Robison Oil (DSS 742-09) to provide subsidized employment for Temporary Assistance for Needy Families (“TANF”) eligible individuals under the Transitional Jobs Program by increasing the not to exceed amount by \$14,560 from a total not to exceed amount of \$7,280 to a total not to exceed amount of \$21,840 and by extending the end date of the contract from October 31, 2010 to December 31, 2010 is hereby amended to further increase the amount not-to-exceed by \$15,150 from a total amount not to exceed \$21,840 to a new total not to exceed amount of \$36,990 to be paid in accordance with an approved budget. The additional funding will be used to cover the wage subsidy for an additional two (2) TANF eligible individuals during the extended term; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the Resolution approved on August 26, 2010 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effectuate the purpose of this resolution.

Original Contract :	\$ 7,280
First Amendment:	\$ 14,560
This Amendment:	<u>\$15,150</u>
Total	\$ 36,990

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
275	22	983J	7340	T983	\$15,150

Budget Funding Year(s): 2009 (Grant Year)

Start Date: N/A End Date: N/A

(must match resolution)

Funding Source

Tax Dollars:

State Aid:

\$15,150

Federal Aid: 100%

(must match resolution)

Other: _____