

Robert P. Astorino
County Executive

Department of Social Services

Grant E. Mitchell, MD
Acting Commissioner

16286

Date: December 28, 2010

To: Honorable Members of the Board of Acquisition and Contract

From: Grant E. Mitchell, MD

Acting Commissioner, Department of Social Services

Re: Authority for the County of Westchester to amend the agreements with **four (4) agencies** listed below for the provision of services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor for the period November 1, 2009 through October 31, 2010 by 1) increasing the amount not-to-exceed by \$18,293 from a total amount not to exceed \$410,680 to a new total not to exceed amount of \$428,973 to be paid in accordance with an approved budget; and 2) extending the contract termination date from October 31, 2010 to December 31, 2010

By resolution approved on December 7, 2009, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPWIB"), to enter into agreements with the five (5) agencies for a total aggregate amount not-to-exceed \$254,000 for the period November 1, 2009 through October 31, 2010, for the provision of implementing the Green Jobs Corps program under a grant from the New York State Department of Labor. Agreements with four agencies were subsequently executed. The agreement with Southern BOCES was not executed because services were provided under an existing Eligible Training Provider contract.

Through resolution approved on March 11, 2010, your Honorable Board authorized the County to amend the resolution approved on December 7, 2009 to add the City of Peekskill, acting by and through its Youth Bureau, to the list of approved agencies and to increase the not to exceed amount by \$75,500 from an aggregate total not to exceed \$254,000 to a new aggregate total not to exceed \$329,500. The Agreement with the newly added agency was subsequently executed.

On May 6, 2010, your Honorable Board authorized the County to amend the agreements entered into with four (4) of the agencies (Community Housing Innovations, Inc. Westhab, Inc. Habitat for Humanity of Westchester, Inc. and City of Peekskill, acting by and through its Youth

Bureau) to increase the not to exceed amount by \$81,180 bringing the new total not to exceed amount for this program to \$410,680. The amendments were subsequently executed.

Authority is now respectfully requested to amend the agreements with the four (4) agencies listed below by 1) increasing the amount not-to-exceed by \$18,293 (\$12,358 to CHI and \$5,935 to City of Peekskill, acting by and through its Youth Bureau) from a total amount not to exceed \$410,680 to a new total not to exceed amount of \$428,973; and 2) extending the contract termination date for all agencies listed below from October 31, 2010 to December 31, 2010. There was a delay in requesting the extension of these contracts which was due to a delay in receiving the approval from the New York State Department of Labor. The authority to amend the agreements with the four (4) agencies will provide additional time for the contractors to complete job placement and occupational skill training for the participants who completed the program.

<u>Agency Name</u>	<u>Original Agreement</u>	<u>Requested Amendment</u>	<u>New/Final Agreement</u>
1. CHI Inc.	\$77,500	\$12,358	\$89,858
2. City of Peekskill acting by and through its Youth Bureau	\$82,680	\$ 5,935	\$88,615
3. Westhab Inc	\$68,500	N/A	\$68,500
4. Putnam-Northern Westchester BOCES	\$ 4,500	N/A	\$ 4,500

The agreements will serve a **public purpose** by obtaining the assistance needed to operate the Green Jobs Corps program and thereby train unemployed young adults, veterans, and spouses of veterans in the skills needed to enter and advance in “green” industries and occupations while enhancing the capacity of these local organizations to implement ‘green’ jobs programs.

The goals and objectives of these agreements are to provide up to 90 at-risk youth, veterans and eligible spouses with a comprehensive range of educational, training and employment services and supports designed to prepare them for employment in Westchester’s growing energy-efficiency building, construction and retrofit industries. The program outcomes were as follows:

1. CHI, Westhab and the City of Peekskill goals were to provide case management services for ninety (90) participants (30 for each contractor) of which eighty-eight (88) were served
2. Habitat for Humanity of Westchester’s goal was to provide on-site construction training to sixty (60) participants, of whom fifty-seven (57) were trained
3. Putnam-Northern BOCES was to provide Occupational Safety and Health Administration training to thirty (30) participants of whom sixteen (16) were trained

	Program Goals	Program Outcomes Per Contractor				
		Case Management Services			Construction Training	
		CHI	Westhab	Peekskill YB	Habitat for Humanity	Putnam-Northern BOCES
Enrollments	90	30	27	31	60	30
Completed	90	28	20	17	57	16
Job Placement	60	10	4	14	N/A	N/A
Earn National Work Readiness Credential certificate	51	18	9	15	N/A	N/A
Earn a HS diploma or equivalent (e.g., GED)	27	0	0	1	N/A	N/A
Placement in unsubsidized employment	27	10	4	14		N/A

The goals and objectives of these proposed agreements are in the best interests of the County in terms of fiscal responsibility. These agreements are funded by a grant from the New York State Department of Labor (NYSDOL) with no cost to the County or the WPWIB. The possible reduced need for public assistance and increases in tax contributions by those trained under the program and, hopefully, subsequently employed will all be of direct benefit to the County and the entire WPWIB area.

Additionally, **the goals and objectives of these agreements are in the best interests of the County in terms of health and the environment.** The training to be carried out under the overall Green Jobs Corps program will focus attention and resources on 'green', environmentally-friendly jobs and businesses, and thereby encourage the growth of environmentally-friendly industries in the region.

The goals and objectives of these proposed agreements will be tracked and monitored via the One Stop Operating System and monthly reports from case managers.

Except as specifically amended hereby, all remaining terms and conditions of the Agreements as amended shall remain in full force and effect.

Accordingly, approval of the attached resolution by your Honorable Board is respectfully requested.

RESOLUTION

Upon a communication from the Acting Commissioner of the Westchester County Department of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services (the "Department"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPWIB"), is hereby authorized to amend the agreements with **four (4) agencies** listed below for the provision of services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor for the period November 1, 2009 through October 31, 2010 by: 1) increasing the amount not-to-exceed by \$18,293 (\$12,358 to CHI and \$5,935 to the City of Peekskill, acting by and through its Youth Bureau, respectively) from a total amount not to exceed \$410,680 to a new total not to exceed amount of \$428,973 to be paid in accordance with approved budget; and 2) extending the contract termination date of all agreements listed below from October 31, 2010 to December 31, 2010:

<u>Agency Name</u>	<u>Original Agreement</u>	<u>Requested Amendment</u>	<u>New Agreement</u>
1. CHI Inc.	\$77,500	\$12,358	\$89,858
2. City of Peekskill acting by and through its Youth Bureau	\$82,680	\$ 5,935	\$88,615
3. Westhab Inc	\$68,500	N/A	\$68,500
4. Putnam-Northern Westchester BOCES	\$ 4,500	N/A	\$ 4,500

and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreements as amended shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Contract Amount:	\$254,000
First Amendment:	\$ 75,500
Second Amendment	\$ 81,180
This Amendment	<u>\$ 18,293</u>
Total	\$428,973

Account to be Credited/
Charged

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
	275	22	994J	7340	T994	\$18,293

Budget Funding Year(s): 2009 Start Date: N/A End Date: 12/31/10
(must match resolution)

Funding Source Tax Dollars: N/A
\$18,293 State Aid: N/A
(must match resolution) Federal Aid: 100%
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 1-28-2011 - JOHANNY VIEIRA, SECRETARY