

16281

December 20, 2010

TO: Board of Acquisition and Contract

FROM: George N. Longworth, Commissioner-Sheriff
Department of Public Safety

Marguerite Beirne, Chief Information Officer
Department of Information Technology

RE: Authority to enter into a new agreement with Admit Computer Services, Inc. pursuant to which Admit will provide 24/7 software support and maintenance for the Impact Records Management System, Computer Aided Dispatch and all Department mobile units in patrol vehicles and the integration of those units with the IMPACT database, for the period January 1, 2011 through December 31, 2014 for a total aggregate amount not-to-exceed \$339,717.00, and an annual payment will be made in accordance with Exhibits A-5 and A-6.

As your Honorable Board may know, IMPACT is the computer aided dispatch (CAD) software, records management system (RMS) software and in car mobile data terminal (MDT) software used by the Department to handle the voluminous amount of information, documentation and resource management associated with a modern law enforcement agency. In 2010, this Department handled over 90,000 police related events including over 18,000 traffic stops; over 24,000 summonses; 2,200 arrests; and approximately 3,000 reportable accidents. This system also handles the case work of our Detective Division, including General Investigations, Warrants, Narcotics as well as our Administrative Services Division's Pistol Licensing Unit and the Taxi and Limousine Commission. IMPACT has proven to be a powerful tool to assist the Department in fulfilling its mission. In addition to being Microsoft Windows® compatible, it also enables this Department to interface with other County, State and Federal databases that are SQL and ODBC compliant, thus greatly improving the Department's efficiency.

As the IMPACT software is proprietary to Admit and the maintenance services are specialized in nature, the Department has determined that the subject procurement qualifies as a sole source procurement pursuant to Section 9 of the Westchester County Procurement Policy.

Accordingly, authority is now requested for the County, acting by and through the Department, to enter into a new agreement with Admit (hereinafter the "New Agreement") pursuant to which Admit will support and maintain all these systems' software, with 24 hour emergency support for critical functions, over the next four years. The cost for this service will not exceed \$339,717.00, and an annual payment will be made in accordance with Exhibits A-5 and A-6 over the term of the

contract. The terms of the New Agreement will commence on January 1, 2011 and continue through December 31, 2014.

Public Purpose: The proposed agreement is in the public's best interest and will promote the safety and general welfare of the public by allowing the Department of Public Safety to continue to collect, organize, analyze and distribute the data it collects while performing its' mission.

Goals and Objectives: The primary goal of this agreement is to maintain the records management, computer aided dispatch and in-car mobile data systems, on a 24/7 basis, allowing members to access and use the system to allow them to perform their assigned tasks quickly and efficiently.

Tracking and Monitoring: The Department of Public Safety tracks and monitors these systems and data on a daily basis. The data is compiled monthly and annually to meet New York State Department of Criminal Justices Services mandated reports, monthly internal status reports, grant funding reports and our annual report to the public. Additionally a multitude of FOIL requests, court issued subpoenas, criminal and civil case related documents/case file requests are met by using these systems.

A Resolution for your Honorable Board's consideration is annexed hereto. Accordingly, we recommend your favorable consideration of the annexed proposed Resolution.

GNL/MJM/cs
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 1-13-2011 -- JOMARY VEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner-Sheriff of Public Safety, and the Chief Information Officer, Department of Information Technology, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Public Safety (the "Department"), is authorized enter into a new agreement with Admit Computer Services ("Admit") pursuant to which Admit will provide software support and maintain Admit's IMPACT Records Management System, VCAD Computer Aided Dispatch System and the AMO in-car mobile data terminals and integrate those units with the IMPACT System; and be it further

RESOLVED, that in consideration for services to be rendered under the New Agreement, Admit shall be paid a total amount not-to-exceed Three Hundred Thirty-Nine Thousand Seven Hundred Seventeen Dollars (\$339,717.00) and an annual payment will be made in accordance with Exhibits A-5 and A-6; and be it further

RESOLVED, that the term of the New Agreement will commence on January 1, 2011 and continue through December 31, 2014; and be it further

RESOLVED, that the New Agreement is subject to County appropriations; and be it further

RESOLVED, that the New Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the New Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the New Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged	Fund	Dept.	Major Program, Program & Phase or Unit	Object/ Sub Object	Dollars
2011	101	38	2000	4070	\$ 80,000.
2012	101	38	2000	4070	\$ 83,200.
2013	101	38	2000	4070	\$ 86,528.
2014	101	38	2000	4070	\$ 89,989.

Budget Funding Year(s) 2011 - 2014 Start Date 1/01/2011 End Date 12/31/2014
 (must match resolution)

Funding Source Tax Dollars \$339,717.00
 State Aid _____
\$339,717.00 Federal Aid _____
 (must match resolution) Other _____

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**EXHIBIT A-5
PAYMENT TERMS**

**Initial year Maintenance Fee due upon receipt.
Subsequent years due by anniversary date of January 1st of the renewing year.**

**EXHIBIT A-6
MAINTENANCE FEES**

Maintenance term of 01/01/11 to 12/31/11 - \$80,000
Maintenance term of 01/01/12 to 12/31/12 - \$83,200
Maintenance term of 01/01/13 to 12/31/13 - \$86,528
Maintenance term of 01/01/14 to 12/31/14 - \$89,989

**EXHIBIT A-7
PERIPHERAL EQUIPMENT**

Bar Code Reader: Model: HHP-3800LR - 12CMBKIT = 3800LR Linear Imager; 38 Holder (Keyboard Wedge)

Bar Code Printer: Model: INT-PC4X02 = Printer: PC4, US PWR,DT,TEAR-OFF

Bar Code Labels: IMP-E15539 = Label, 4.0x6.0 Duratherm II

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