



Robert P. Astorino
County Executive

Department of Social Services

Grant E. Mitchell, M.D.
Acting Commissioner

15905

DATE: December 8, 2010

TO: Board of Acquisition and Contract

FROM: Grant E. Mitchell, MD, Acting Commissioner
Department of Social Services

SUBJECT: Authority for the County of Westchester to further amend a Resolution originally approved by your Honorable Board on July 23, 2009 and subsequently amended on August 13, 2009, October 15, 2009 and December 22, 2009 to enter into agreements with sixty-six (66) training providers to provide vocational training services to adult dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 for the period July 1, 2009 through June 30, 2011 for an aggregate amount not-to-exceed \$125,320 by: 1) adding six (6) new providers to the list making the total number of providers seventy-two (72); and 2) increasing the total amount not-to-exceed by \$25,000 making the new total not-to-exceed \$150,320

By resolution approved July 23, 2009 (the July 23rd Resolution), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), to enter into agreements with twelve (12) training providers (the "Agreements") for the purpose of providing vocational training services to adult, dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 (WIA) for the period July 1, 2009 through June 30, 2011 in a total aggregate amount not-to-exceed \$35,000, with the County having the option to extend the term of these agreements for an additional two (2) year period subject to the availability of funding to continue these programs.

Thereafter, by resolution approved on August 13, 2009 (the "August 13th Resolution"), your Honorable Board authorized the County to amend the July 23rd Resolution by adding thirty-one (31) additional training providers to the existing list of twelve (12) training providers, thereby increasing the total number of training providers to forty-three (43). The August 13th

Resolution further authorized the County to amend the July 23rd Resolution by increasing the total aggregate not-to-exceed amount by \$45,000, from a total not-to-exceed amount of \$35,000 to a new total not-to-exceed amount of \$80,000. Your Honorable Board approved a resolution on October 15, 2009 for the purpose of changing the name of one provider to reflect its correct legal name.

Thereafter, by resolution approved on December 22, 2009 (the "December 22nd Resolution"), your Honorable Board authorized the County to further amend the July 23rd Resolution by adding twenty-three (23) additional training providers to the list of forty-three (43) training providers, thereby increasing the total number of training providers to sixty-six (66). The December 22nd Resolution further authorized the County to amend the July 23rd Resolution by increasing the total aggregate not-to-exceed amount under all the contracts by \$45,320, from a total not-to-exceed amount of \$80,000 to a new total not-to-exceed amount of \$125,320.

Authority is now requested for the County, acting by and through the Department, to further amend the July 23rd Resolution by: 1) adding the six (6) new training providers set forth below to the list of training providers previously authorized by your Honorable Board, thereby increasing the total number of training providers from sixty-six (66) to seventy-two (72); and 2) increasing the total amount not-to-exceed under all contracts by an additional \$25,000, from an amount not-to-exceed of \$125,320 to a new total not-to-exceed amount of \$150,320.

Training Providers

1. Community Housing Innovations, Inc.
2. VOIP Empire
3. Visionary Consulting Firm LLC.
4. CSEM, Inc.
5. King Protection Services, Inc.
6. The Center for Addiction Studies LLC.

On June 14, 2010, the Department issued a Request for Quotes ("RFQ") to solicit proposals from qualified organizations to provide the aforesaid training services. Six (6) proposals were received in response to the RFQ. Selection of the agencies was made based upon their expertise and experience in providing the requested services. The selected agencies will be contracted on an as-needed basis. The training services to be provided by these agencies will be the same and/or different from the services provided by the existing providers. It should be noted that there is no set dollar amount for each individual training provider contract and funding for all providers will be from the total not-to-exceed amount of \$150,320, based upon catalogued tuition prices.

The services provided pursuant to these agreements will serve a **public purpose** by promoting financial assistance to WIA eligible adult, dislocated workers and youth in Westchester County to improve and/or enhance their job skills in order to enable them to secure jobs.

The **goals and objectives** of the agreements are to provide an array of eligible occupational skills training programs from which eligible WIA customers may choose vocational

skills training based on each customer's choice, employment goals and evidence of related job opportunities that pay high wages. It is anticipated that by the end of the extended term, at least 80% of WIA eligible customers will have successfully completed training and obtained a credential and that at least 80% of WIA eligible customers will have found employment.

The **goals and objectives are in the best interest of the County** in terms of fiscal responsibility as the services and resources developed through these agreements will help participating adult, dislocated workers and youth gain needed skill sets that will better prepare them to find competitive employment creating a financial impact that may be measured in terms of income generated through employment as a result of the training.

The **goals and objectives of this agreement will be tracked and monitored** through the monthly progress reports submitted by the training providers, program staff and through a review of customer data including services and outcomes in the NYSDOL One Stop Operating System (OSOS).

Except as specifically amended hereby, all remaining terms and conditions of the July 23rd Resolution, as subsequently amended on August 13, 2009, October 15, 2009 and December 22, 2009, shall remain the same.

A resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/22/2010 - JIMMY VEIR, SECRETARY

RESOLUTION

Upon a communication from the Acting Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the Resolution originally approved on July 23, 2009 (the "July 23rd Resolution") and subsequently amended on August 13, 2009, October 15, 2009 and December 22, 2009 which authorized the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), to enter into agreements with sixty-six (66) training providers for the purpose of providing vocational training services to adult, dislocated workers and youth pursuant to the provisions of Title I of the Workforce Investment Act of 1998 (WIA) for the period July 1, 2009 through June 30, 2011 in a total aggregate amount not-to-exceed \$125,320, is hereby amended by adding six (6) additional training providers, as set forth below, to the list of training providers previously authorized by this Board, thereby increasing the total number of training providers to seventy-two (72); and also by increasing the not-to-exceed amount by \$25,000 from an aggregate total not-to-exceed amount of \$125,320 to an aggregate total not-to-exceed amount of \$150,320:

Agency Name

1. Community Housing Innovations, Inc.
2. VOIP Empire
3. Visionary Consulting Firm, Inc.
4. CSEM, Inc.
5. King Protection Services
6. The Center for Addiction Studies LLC.

*There is no set dollar amount for each Individual Training Provider. The training providers are given referrals on an as needed basis at catalogued tuition prices; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the July 23rd Resolution, as subsequently amended on August 13, 2009, October 15, 2009 and December 22, 2009, shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Original Resolution Amount:	\$35,000
First Amendment:	\$45,000
Second Amendment:	\$45,320
This Amendment:	<u>\$25,000</u>
Total	\$150,320

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	402K	7338	T402	\$10,000
275	22	403K	7338	T403	\$10,000
275	22	401K	7340	T401	\$5,000

Budget Funding Year(s): 2010 Start date: N/A End date: N/A
(must match resolution)

Funding source:

Tax Dollars: N/A
State Aid: N/A
Federal Aid: 100%
Other: N/A

\$25,000
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/22/2010 - JONATHAN WEIRA, SECRETARY