

Robert P. Astorino  
County Executive

Department of Social Services

Grant E. Mitchell, MD  
Acting Commissioner

**15861**

**Date:** December 7, 2010

**To:** Honorable Board of Acquisition and Contract

**From:** Grant E. Mitchell, MD  
Acting Commissioner of Social Services

**Re:** Resolution authorizing the County of Westchester to enter into an agreement with the Family Service Society of Yonkers for the period from January 1, 2011 through December 31, 2011 for the provision of Representative Payee Services in an amount not to exceed \$205,234 to be paid monthly on a per client basis pursuant to an approved budget and subject to appropriation

Pursuant to a decision and order of the Supreme Court, as affirmed by the Appellate Division in *Dan R. v. Bane*, 199 AD2d 322 (1993), the County is required to provide financial management services to persons who are unable to manage their own finances as a result of chronic mental dysfunction and to those who are otherwise eligible for such services.

Authority is requested for the County of Westchester to enter into an agreement with the Family Service Society of Yonkers to provide Representative Payee Services for up to 180 Community Support Services ("CSS") clients who require financial management assistance. The term of this agreement shall be from January 1, 2011 through December 31, 2011. The agreement is for an amount not to exceed \$205,234 to be paid monthly on a per client basis pursuant to an approved budget and subject to appropriation. There has been no increase in the amount requested from that of last year. However, as a result of negotiations with the vendor, there has been an increase in the contract capacity from 170 to 180 clients. Family Service Society of Yonkers will provide services for an additional ten (10) clients at the same cost to the County as last year.

The service provided pursuant to this proposed agreement serves a **public purpose** as it provides financial management assistance for Community Support Services ("CSS") clients who are unable to manage their own finances and thereby, assists in improving the quality of life for these citizens of Westchester County.

The **goals and objectives** of the proposed agreement are to provide financial management assistance to those CSS clients in need of these services. The services provided include, but are not limited to, meetings with CSS clients on an individual basis, direct negotiation with credit agencies as deemed necessary, and general financial management services required for the CSS population.

The **goals and objectives are in the best interests of the County in terms of health and safety** because most of the clients served through this program are mentally dysfunctional. Managing the finances and paying the bills for this population helps preserve their integrity and protects them from homelessness.

These **goals and objectives are in the best interests of the County regarding fiscal responsibility** in that they promote the financial well being of CSS clients living in the community.

The **goals and objectives are monitored** through monthly reports from Family Service Society of Yonkers which are received and reviewed by the contract/program monitor. In addition, site visits are conducted by the program staff. The program office is responsible for evaluating the effectiveness of the program based on the performance measurement indicators developed by the Department and approved by the County Budget Office.

The **Department is able to report that to date under the 2010** contract, 156 CSS clients, otherwise unable to manage their own finances, received the professional representative payee financial services that enabled them to enjoy an improved quality of life by living in the community as citizens of Westchester County.

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) xiv and 3(a) xvii.

Accordingly, the County of Westchester is requesting authority to enter into an agreement with the Family Service Society of Yonkers for the above said purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/22/2010 - JOMARY VIEIRA, SECRETARY

# RESOLUTION

Upon a communication from the Acting Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with the Family Service Society of Yonkers, 70 Ashburton Avenue, Yonkers, New York 10701 for the provision of Representative Payee Services for up to 180 Community Support Services (CSS) clients for the period from January 1, 2011 through December 31, 2011 in an amount not to exceed \$205,234 to be paid monthly on a per client basis pursuant to an approved budget; and be it further

**RESOLVED**, that this agreement is subject to County Appropriation; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2011	101	22	8900	5960	_____	\$205,234

Budget Funding Year(s): 2011

(Must match resolution)

Funding Source

**\$205,234**

(Must match resolution)

Start Date: 1/1/11

End Date: 12/31/11

Tax Dollars: 41%

State Aid: 36%

Federal Aid: 23%

Other \_\_\_\_\_