

**Robert P. Astorino**  
County Executive

Department of Social Services

Grant E. Mitchell, M.D.  
Acting Commissioner

15283

DATE: November 4, 2010

TO: Board of Acquisition and Contract

FROM: Grant E. Mitchell, M.D.  
Acting Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with **The Sharing Community, Inc.** to operate a shelter for up to sixteen (16) homeless single customers at a facility known as **Broadway Manor** located at 101 North Broadway, Yonkers, New York for the period January 1, 2011 through December 31, 2011 for an amount not to exceed \$639,518 to be paid monthly pursuant to an approved budget and subject to appropriation

The County of Westchester requests authorization to enter into an agreement with The Sharing Community, Inc. to operate a shelter for up to sixteen (16) homeless single customers at a facility known as Broadway Manor, located at 101 North Broadway, Yonkers, New York, for the period January 1, 2011 through December 31, 2011, for an amount not to exceed \$639,518 to be paid monthly pursuant to an approved budget and subject to appropriation. There has been no increase in the amount requested for 2011.

The **public purpose** of the program is to provide immediate emergency shelter to eligible homeless single men in the County of Westchester. The Broadway Manor program provides 24 hour on-site supervision, meals, counseling as well as supportive services, including assistance in finding permanent housing, assistance with seeking and obtaining employment and casework services.

The **goals and objectives** of the program are to provide the following services:

- to provide shelter to homeless single customers with 24 hour supervision
- to assist customers in finding permanent housing and employment
- to help customers move from public assistance dependency to self-sufficiency and economic independence

The goals and objectives of this program are in **the best interest of the County in terms of public health, public safety and the environment.** The population served routinely suffers

from various impediments such as substance and/or alcohol abuse, mental illness, chronic unemployment, poor work history, inability to maintain a job, etc., and many are burdened with multiple barriers to permanent housing, which have resulted in their current homeless status. Through this contract, customers who are eligible for these emergency housing services are provided direct supportive services and linkages to programs to address their needs. Housing the targeted population will reduce the risk of them becoming victims of crime and general health-related issues that result from not having appropriate shelter. Giving them a place to stay, temporarily, while they address the issues that caused their homelessness has a positive impact on the environment; without this service these customers would be, literally, sleeping on the streets.

These goals and objectives are in **the best interest of the County in terms of fiscal responsibility** as they are aimed at reducing the number of people on public assistance, which will result in reducing the associated costs. This population will no longer be a burden to the County or taxpayers once they become employed and economically independent. The goals and objectives are in the best interest of the County as the above said facility provides a safer environment for this population and keeps them off the streets. Further, the goals and objectives are in the best interest in terms of public health as they ensure the physical well-being of the targeted population.

The **goals and objectives will be tracked and monitored** using the performance measurement indicators developed by the Department and approved by the County Budget Office. They include submission of quarterly reports and meetings and other direct contact with D.S.S. staff in order to swiftly address any impediments to the successful execution of the objectives and intents as detailed in the contract.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the Sharing Community Shelter program met its goal of housing eligible customers referred by the Department. The facility accepted 100% of appropriate referrals during the 2010 contract period. This program effectively provided shelter and support services for 16 single homeless customers. We are able to report the following outcome as of 9/30/10:

- Secured permanent housing: 4 or 33% of the customers

This contract is exempt from the Westchester County Procurement Policy under Section 3(a) (xiv).

Accordingly, the County of Westchester is hereby requesting permission to enter into an agreement with The Sharing Community, Inc. for the above said purpose.

An appropriate resolution is attached for your Honorable Board's approval.

# RESOLUTION

Upon a communication from the Acting Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with The Sharing Community, Inc., to operate a shelter for up to sixteen (16) homeless single customers at a facility known as Broadway Manor, located at 101 North Broadway, Yonkers, New York, for the period January 1, 2011 through December 31, 2011, for an amount not to exceed \$639,518 to be paid monthly pursuant to an approved budget; and be it further

**RESOLVED**, that this Contract is subject to County Appropriation; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release (s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute any document necessary to implement this Resolution.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2011	101	22	8900	5860	_____	\$639,518

Budget Funding Year(s): 2011  
(must match resolution)

Start Date: 01/01/11

End Date: 12/31/11

Funding Source

Tax Dollars: 50%

State Aid: 50 %

\$639,518  
(must match resolution)

Federal Aid: \_\_\_\_\_

Other: \_\_\_\_\_