



Robert P. Astorino
County Executive

Department of Social Services

Grant E. Mithcell, M.D.
Acting Commissioner

15153

DATE: October 21, 2010

TO: Board of Acquisition and Contract

FROM: Grant E. Mitchell, MD
Acting Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with **Interfaith Council for Action, Inc. (IFCA)** for the purpose of operating up to seven (7) scattered site emergency housing units and providing case management and supportive services to families transitioning to permanent housing for the period January 1, 2011 through December 31, 2011 for an amount not to exceed \$246,945 to be paid on a monthly basis pursuant to an approved budget and subject to appropriation

Transmitted herewith is a resolution requesting authority from your Honorable Board to enter into an agreement with Interfaith Council for Action, Inc. (IFCA) for the purpose of operating up to a maximum of 7 scattered site emergency housing units and providing case management and supportive services to families transitioning from homelessness to permanent housing. This agreement is for the period January 1, 2011 through December 31, 2011, for an amount not to exceed \$246,945 to be paid on a monthly basis pursuant to an approved budget and subject to appropriation. There has been no increase in the amount requested for 2011 from that of last year.

Families served in the apartments are provided with supportive services including casework services, case management, life skills and budget management training, assistance in seeking permanent housing and counseling in order to pursue self-sufficiency and independence from public assistance.

The **public purpose** of the program is to provide transitional scattered site apartments and case management services to families residing in emergency housing. This program offers supportive services and tools designed to assist in a successful transition from welfare to self-sufficiency and promote economic independence.

The **goals and objectives** of the program are as follows:

- to obtain and manage temporary scattered site apartments for families currently living in a shelter
- to provide case management services to address the barriers to obtaining and maintaining permanent housing
- to provide information and referrals to address the individual's and family's barriers
- to coordinate with community agencies to find jobs and permanent housing for customers.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring and enhancing the health and safety of the targeted population.

- The County enhances public safety by providing vulnerable families with transitional housing
- Housing women and children will reduce the risk of them becoming victims of crime and developing general health related issues that result from not having appropriate shelter
- Eligible homeless families will receive direct supportive services: employment and training, case management sessions and life skills counseling, in addition to linkages to programs to address their housing needs
- These services are aimed at improving the quality of life of the homeless population in the County

The goals and objectives of this program are in the County's **best interests in terms of fiscal responsibility** as the supportive services provided under this program through the case management model will help families to transition off welfare and thereby lower public assistance costs. As families obtain housing subsidies to secure permanent housing in conjunction with employment, their dependency on public assistance funding is significantly reduced.

The **goals and objectives will be tracked and monitored** using the performance measurement indicators developed by the Department and approved by the County Budget Office. The contractor is required to submit quarterly statistical reports to the Department, on all activities related to the program.

Over the course of the 2010 agreement, IFCA's housing counselors worked directly with 9 customers, while maintaining an active caseload of between 6-7 customers at any given time, depending on need. The average number of barriers for all customers is between 2 – 3 barriers. Case managers coordinate with community agencies for services to address barriers to obtaining and maintaining housing and employment. The program is currently operating at 95% of the contract capacity.

This contract is exempt from the Westchester County Procurement Policy pursuant to Section 3 (a) (xiv).

Accordingly, the County of Westchester is seeking authority from your Honorable Board to enter into an agreement with Interfaith Council for Action, Inc. (IFCA) for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/09/2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Acting Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Interfaith Council for Housing, Inc. (IFCA) for the purpose of operating up to seven (7) scattered site emergency housing units and providing case management and supportive services to families transitioning to permanent housing for the period January 1, 2011 through December 31, 2011 for an amount not to exceed \$246,945 to be paid monthly pursuant to an approved budget; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute all documents and take all actions necessary to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
JAMES J. VIEIRA, SECRETARY

Account to be
charged/credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2011	101	22	8900	5850	_____	\$246,945

Budget Funding Year(s): 2011
(must match resolution)

Start Date: 1/1/11

End Date: 12/31/11

Funding Source

Tax Dollars 25%

State Aid 25%

\$246,945

Federal Aid 50%

(must match resolution)

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/09/2010 - JOMARY VIEIRA, SECRETARY