

Memorandum **Department of Information Technology**

15008

DATE: November 3, 2010

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO ENTER INTO AN AGREEMENT (IT-1181) WITH VERIZON WIRELESS FOR CELLULAR TELEPHONE AND WIRELESS DATA SERVICES FOR A ONE YEAR PERIOD COMMENCING ON DECEMBER 3, 2010 AND TERMINATING ON DECEMBER 2, 2011 FOR A

TOTAL NOT TO EXCEED AMOUNT OF \$627,000

BACKGROUND:

 On December 22, 2009, your Honorable Board approved a resolution which authorized entering into an agreement (IT-1148) with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, for cellular telephone and wireless data services for a one year term commencing on December 3, 2009 and terminating on December 2, 2010 for a total amount not to exceed \$550.000.

- Wireless services continue to be a valuable and essential tool for staff. Therefore, we now come before your Honorable Board requesting approval to enter into a new agreement (IT-1181) with Verizon Wireless for cellular telephone and wireless data services for a one year term commencing on December 3, 2010, utilizing New York State Office of General Services (NYS OGS) Contract PS63766 for a total amount not to exceed \$627,000. Services covered by this contract are managed and audited by the Department of Information Technology and paid directly by the departments utilizing the services, after receiving appropriate authorization to procure such service.
- The increase of \$77,000 to the contract cap is due to the migration of the Department of Parks, Recreation and Conservation from Sprint Solutions/Nextel to Verizon Wireless and is offset by a corresponding decrease in Sprint Solutions/Nextel expenditures.
- The public purpose for the requested contract is to benefit the public good by providing County staff with communication devices that enable them to do their jobs more efficiently.
- The goals and objectives for the services provided in the attached resolution are efficient, cost
 effective cellular telephone and data service. It is in the best interest of the County since it
 provides the means for County staff to communicate in times of emergencies or during the course
 of normal work day related activities. Cellular service will be monitored by DoIT staff, in
 conjunction with staff from the department utilizing the service to be sure the service is not
 abused and remains cost effective.

- Under our performance based management initiative, this contract meets fiscal responsibility by utilizing excellent rates for services which were negotiated and approved by New York State, ultimately saving time and taxpayer money. The safety and security of residents is enforced by utilizing communication services that promote quick and efficient connectivity. Fast service is critical, particularly in an emergency situation.
- This procurement is exempt from the County's procurement policy, under Section 3(a)i, as it is a procurement made pursuant to General Municipal Law Section 104.

ACTION REQUESTED:

Authorization to enter into an agreement (IT-1181) with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, having a place of business located at 180 Washington Valley Road, Bedminster, New Jersey 07921, for cellular telephone and wireless data services for a one year term, commencing on December 3, 2010 and terminating on December 2, 2011, utilizing the terms and conditions of NYS OGS Contract PS63766 for a total not to exceed contract amount of \$627,000, payable monthly by the department utilizing the service, subject to County appropriations.

with for John Requisition & Contract - 1,123-2010 - John Recausition & Contract - 1,123-2010 - John Repart - 1,123-2010 - John Recausition & Contract - 1, A resolution authorizing the above agreement is submitted herewith for your approval.

MCB:tad

Attachment

<u>RESOLUTION</u>

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that the County of Westchester is authorized to enter into an agreement (IT-1181) with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, having a place of business located at 180 Washington Valley Road, Bedminster, New Jersey 07921, for cellular telephone and wireless data services for a one year term commencing on December 3, 2010 and terminating on December 2, 2011, utilizing the terms and conditions of New York State Office of General Services Contract PS63766 for a total amount not to exceed \$627,000, payable monthly by the department utilizing the service; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary to effectuate the purposes hereof. ACQUISTION & COT

Account to be Charged/Credited:

Agreement No. IT-1181

	0,		Major Program, Program & Phase	Object/ Sub-	Trust	
Year	Fund	Dept	Or Unit	Object	Account	Dollars
2010			Various County	Departments		\$ 50,508
2011			Various County	Departments.		\$576,492

Costs for cellular telephone & wireless data services are charged directly to the County department utilizing the service

Budget Funding Year(s):	<u>2010-2011</u>	Start Date: <u>December 3, 2010</u>	End Date: December 2, 2011
Funding Source:	Tax Dollars: State Aid:	\$627,000	
627,000 must match resolution)	Federal Aid: Other:		