

14899

DATE: October 25, 2010

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: **AUTHORIZATION TO EXEMPT FROM THE WESTCHESTER COUNTY
PROCUREMENT POLICY AND PROCEDURES THE PROCUREMENT OF
CONSULTING SERVICES INCLUDING RADIO FREQUENCY ENGINEERING
SERVICES FROM FOX RIDGE COMMUNICATIONS, INC. (CONTRACT IT-1180)**

BACKGROUND:

- The Department of Information Technology has continued in its effort to build an effective radio communication system for use by the Department of Emergency Services in dispatching Fire and Emergency Medical Services ("EMS") agencies countywide, for use by the Department of Transportation in the operation of its bus fleet and for use by the Department of Public Safety. For this reason, we have utilized consultant services to perform radio frequency searches and radio frequency engineering and licensing work.
- Contract IT-819 with Fox Ridge Communications, Inc. ("Fox Ridge") for radio frequency licensing services, authorized in a resolution approved by your Honorable Board on August 13, 2009 will expire on December 31, 2010.
- Additional radio engineering services are now needed to complete the following radio projects:
 1. Assist in interpreting FCC regulatory issues.
 2. Provide general project consultation.

EXEMPTION JUSTIFICATION:

- We have been satisfied with the consulting services provided by Fox Ridge in the past and we are currently requesting authority to enter into a contract (IT-1180) with Fox Ridge in the not to exceed amount of \$20,000 for the term January 1, 2011 through December 31, 2012 to provide the aforementioned consulting services. Fox Ridge is thoroughly familiar with the County's radio project and for continuity of workflow, it is our recommendation that it would be cost effective and expedient, and certainly in the best interest of the County to enter into a contract with Fox Ridge for radio engineering services for the term January 1, 2011 through December 31, 2012.
- Therefore, pursuant to Section 3 (a) xxi, the Westchester County Procurement Policy and Procedures are not applicable to any procurement for which this Honorable Board determines, by resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interests of the County. Based on

the reasons described above, it is proposed that the best interests of the County would be served by exempting the procurement of consulting services including radio frequency engineering services from Fox Ridge from the County Procurement Policy.

- A separate resolution is also before your Honorable Board requesting authorization to enter into an agreement with Fox Ridge Communications, Inc.

Accordingly, the attached resolution is submitted for your consideration.

MCB:ASE:MRD

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12-2-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that pursuant to Section 3 (a) xxi, of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is not in the best interest of the County in connection with the procurement of consulting services to include radio frequency engineering services from Fox Ridge Communications, Inc.; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
						NA

Budget Funding Year(s): NA

Start Date: NA

End Date: NA

Funding Source: Tax Dollars: NA _____
State Aid _____
\$NA Federal Aid _____
(must match resolution) Other _____