

14817

DATE: October 22, 2010

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO AMEND CONTRACT IT-1163 WITH NUTECH INFORMATION SYSTEMS BY INCREASING THE AMOUNT FOR PROFESSIONAL CONSULTING SERVICES BY \$140,000 TO A NEW TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$541,940

BACKGROUND:

- On April 15, 2010, your Honorable Board approved a resolution which authorized entering into an agreement (IT-1163) with Nutech Information Systems ("Nutech"), for the provision of professional consulting services for a one year period commencing on April 1, 2010 and terminating on March 31, 2011 for a total not to exceed contract amount of \$401,940. Contract IT-1163 authorized in this resolution was subsequently executed and approved.
- We now come before your Honorable Board requesting approval to amend Contract IT-1163 with Nutech to cover the costs of consulting services for programming of the Special Needs Registry Application and the Incident Management Application for the Department of Emergency Services, rewriting and enhancing the existing 'Internal Viewer' for the County Clerk Legal Division to include documents that are filed through the New York State Office for Court Administration's electronic filing application as well as assisting with the design, programming, implementation, support and maintenance of the County's Enterprise Architecture Infrastructure.
- The public purpose of these services is that the systems being worked on contribute to the County's Safety & Security Performance-Based Measures by providing critical data, in a timely manner, to law enforcement, emergency management personnel and other agencies responsible for public safety, improving the ability of the public to access legal documents, as well as meeting the filing requirements of the New York State Office for Court Administration and ensuring that hardware and software are being utilized to maximum capacity.
- The goals and objectives of the requested consulting services in the attached resolution, are to bring qualified consultants into DoIT who have experience in the necessary technology and are capable of rapidly administering and updating the necessary hardware and software systems. This gives us the flexibility to utilize various consultants with superior levels of skill in highly specific areas, each of whom may be needed for only a limited period of time. Consultant services are continually monitored by DoIT staff in conjunction with the associated department to be sure the service provided is effective.
- The reason for the requested increase in funding for the Nutech consultants is for the replacement of consultants from Advantage, Nutech and SGA who resigned their positions. The additional funding for Nutech will be offset by a reduction in expenditures on the Advantage and SGA contracts.

- This resolution impacts the County's fiscal responsibility as the failure to support and maintain the Special Needs Registry Application and the Incident Management Application for the Department of Emergency Services would negatively affect the functionality of those systems as well as the performance of the County's Enterprise Architecture infrastructure. The work on the 'Internal Viewer' for the County Clerk Legal Division allows the County to comply with the electronic filing requirements of the Office for Court Administration and provides revenue through fees charged for the ability to access online public documents filed in the Clerk's Office.

ACTION REQUESTED:

- Authorization to amend Contract IT-1163 with Nutech Information Systems, having a place of business located at 1010 Summer Street, Suite 203, Stamford, Connecticut 06905, for the provision of professional consulting services, by increasing the amount by \$140,000, payable monthly at the rate of \$78 per hour for programming services of the Special Needs Registry Application and the Incident Management Application for the Department of Emergency Services and \$79 per hour for programming services to rewrite and enhance the 'Internal Viewer' for County Clerk Legal Division and \$80 per hour for programming and design services for the County's Enterprise Architecture Infrastructure, subject to County appropriations, to a new total not to exceed contract amount of \$541,940, with all other terms and conditions of the original agreement to remain the same.

Accordingly, the attached resolution is submitted for your consideration.

MCB:TAD

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 11-12-2010 - JONATHAN W. SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to amend Contract IT-1163 with Nutech Information Systems, having a place of business located at 1010 Summer Street, Suite 203, Stamford, Connecticut 06905, for the provision of professional consulting services, by increasing the not-to-exceed amount by \$140,000, payable monthly at the rates of \$78 per hour for programming services of the Special Needs Registry Application and the Incident Management Application for the Department of Emergency Services and \$79 per hour for programming services to rewrite and enhance the 'Internal Viewer' for County Clerk Legal Division, and \$80 per hour for programming and design services for the County's Enterprise Architecture Infrastructure, for a new total not to exceed contract amount of \$541,940; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that all other terms and conditions of the original agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

Original Agreement: \$401,940
This Amendment: **\$140,000**
 Total: \$541,940

Contract No. **IT-1163**
 Account to be Charged/Credited:

| Year | Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars |
|------|------|------|--|--------------------|---------------|----------|
| 2010 | 101 | 16 | 6000 | 4420 | | \$75,000 |
| 2011 | 101 | 16 | 6000 | 4420 | | \$65,000 |

Budget Funding Year(s): 2010 & 2011
 (must match resolution)

Start Date: April 1, 2010

End Date: March 31, 2011

Funding Source Tax Dollars: \$140,000
 State Aid _____
\$140,000 Federal Aid _____
 (must match resolution) Other: _____