



**Office of the District Attorney
County of Westchester**

MEMORANDUM

October 15 2010

14810

**TO: HONORABLE MEMBERS
BOARD OF ACQUISITION AND CONTRACT**

**FROM: JANET DiFIORE
DISTRICT ATTORNEY**

RE: RESOLUTION AUTHORIZING THE COUNTY OF WESTCHESTER TO ENTER INTO AN AGREEMENT WITH THE OFFICE OF VICTIMS SERVICES (FORMERLY, THE NEW YORK STATE CRIME VICTIMS BOARD) IN THE AMOUNT OF \$217,165 IN STATE FUNDS AND FEDERAL PASS THROUGH AND \$72,930 IN COUNTY MATCHING FUNDS FOR THE DISTRICT ATTORNEY'S OFFICE TO OPERATE THE CRIME VICTIMS GRANT FROM OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011, PURSUANT TO AN APPROVED BUDGET AND AUTHORIZING A SUBCONTRACT WITH ELIZABETH BUSSIAN PSYCHOTHERAPY P.C FOR PSYCHOTHERAPY SERVICES IN THE AMOUNT OF \$63,295

Authority is sought for the County of Westchester to enter into an agreement with the Office of Victims Services (OVS) in the amount of \$217,165 in state and federal pass through funds and \$72,930 in county matching funds for the District Attorney's Office to operate the Office of Victims Services Grant for the period October 1, 2010 through September 30, 2011 and authority is also sought to enter into an agreement with Elizabeth Bussian, Psychotherapy P.C., for psychotherapy services in the amount of \$63,295, payable pursuant to an approved budget, for the term October 1, 2010 through September 30, 2011.

The goal of the Office of Victims Services Grant is to continue to provide a centralized, accessible crime victims' assistance unit within the Westchester County District Attorney's Office. This unit provides all direct services and benefits offered by the Office of Victim Services. These services include compensation claim assistance, on-site counseling, and follow-up contact with victims, criminal justice support and advocacy and personal advocacy to victims.

The public purpose of the Office of Victim Services Grant is to protect and extend the rights and needs of all innocent victims of crime in New York State. Funding from the Office of Victim Services Grant also expands and facilitates the coordination of services and assistance available from federal, state and local government agencies as well as other agencies, shelters and organizations.

This agreement will be monitored by the adherence to the work plan outlined by the Office of Victim Services, which will be documented in the quarterly fiscal and programmatic reports submitted to OVS.

The requirements of the Westchester County Procurement Policy were followed since the grant agreement with New York State is exempt under Section 3 (a) iii of the Procurement Policy, which provides an exemption for “transactions or contracts with the United States of America, any State ..., Agency ...” The Agreement for psychotherapy services is exempt pursuant to section 3 (a) viii of the Procurement Policy which provides an exemption for medical, social worker, professional agreements.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11-4-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon communication from the District Attorney, be it hereby

RESOLVED, that the County of Westchester is authorized to enter into an agreement with the Office of Victim Services in the amount of \$217,165 in state and federal pass through funds and \$72,930 in County matching funds for the District Attorney’s Office to operate the Office of Victim Services Grant for the period October 1, 2010 through September 30, 2011, pursuant to an approved budget; and be it further,

RESOLVED that this Agreement is subject to County appropriations; and be it further,

RESOLVED, that the County is authorized to enter into an agreement with Elizabeth Bussian, MSW, LCSW for psychotherapy services for the term October 1, 2010 through September 30, 2011 in the amount of \$63,295, payable pursuant to an approved budget; and be it further,

RESOLVED, that the District Attorney or her duly authorized designee be and hereby is authorized and empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be charged

Fund	Agency	Major Program	Object/ Sub Object	Trust Account	Dollars
263	37	635K	9853	T635	43,433 (2010) 130,299 (2011)
263	37	635K	9854	T635	10,858 (2010) 32,575 (2011)
101	37	0010	4912		18,233 (2010) 54,697 (2011)
263	37	635K	4380	T635	15,824 (2010) 47,471 (2011)

Budget Funding Year(s) 2010/2011 Start Date 10/1/10 End Date 9/30/11

(must match resolution)

Funding Source: Tax Dollars \$ 72,930 Contract Federal ID # _____
 State Aid \$ 43,433 Social Security # _____
 Federal Aid \$173,732 Vendor # _____
\$290,095 Other _____ Encumbrance _____