

ID # 14123

DATE: September 20, 2010

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Acting Commissioner
Department of Senior Programs & Services

RE: Authority to amend an agreement with the New York State Office for the Aging in order to accept an additional grant in the amount of \$4,020 to provide nutrition programs for the elderly under Titles IIIC-1, IIIC-2, and the Nutrition Services Incentive Program of the Older Americans Act for the program period January 1, 2010 through December 31, 2010, thereby increasing the amount not-to-exceed under the agreement from \$1,939,477 to \$1,943,497

By resolution approved on December 30, 2009, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to, *inter alia*, enter into an agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the amount of \$1,939,477 to provide nutrition programs for the elderly under Titles IIIC-1, IIIC-2, and the Nutrition Services Incentive Program of the Older Americans Act for the program period January 1, 2010 through December 31, 2010 (the "Agreement"). The Agreement was subsequently executed.

The Department was recently notified by NYSOFA that it has made available to the County, additional funding for the Title IIIC-2 program in the amount of \$4,020. Accordingly, authority is respectfully requested for the County to amend the Agreement in order to increase the amount not-to-exceed authorized thereunder by \$4,020, from an amount not-to-exceed \$1,939,477 to an amount not-to-exceed \$1,943,497. The additional funds will be used by the Department for supplies.

Except for this change, all remaining terms and conditions of the Agreement shall remain the same.

The proposed agreement will serve a public purpose by providing additional money to fund needed nutrition programs to elderly residents of the County, thus preventing malnutrition and improving their overall health.

The goals and objectives of the proposed agreement are to provide nutrition programs under Titles IIIC-1 and IIIC-2 of the Older Americans Act to seniors who are 60 years of age or older looking to satisfy the basic need for food, nutrition and socialization. The home delivered meals program specifically aims to maintain or improve the well-being of those seniors who are at increased nutritional risk.

The goals and objectives of the proposed agreement are in the best interests of the County in terms of fiscal responsibility and public health, as it will provide additional funds to provide needed nutrition programs to elderly residents of the County, who are most vulnerable to suffering from malnutrition.

The goals and objectives of the proposed agreement will be tracked, monitored and evaluated by the Department's Nutrition, Health and Wellness Unit, to ensure compliance with Federal, State and County Regulations. On-site monitoring, subcontractor monthly report reviews and contract meal performance management will be completed by assigned nutrition staff. On-site reviews will be conducted bi-annually by nutrition staff and annually by NYSOFA.

Accordingly, I most respectfully recommend and urge adoption of the attached Resolution.

RESOLUTION

UPON COMMUNICATION FROM THE ACTING COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with the New York State Office for the Aging ("NYSOFA"), pursuant to which the County accepted a grant from NYSOFA for an amount not-to-exceed \$1,939,477 to provide nutrition programs for the elderly under Titles IIIC-1, IIIC-2, and the Nutrition Services Incentive Program of the Older Americans Act for the program period January 1, 2010 through December 31, 2010 (the "Agreement"), by increasing the amount not-to-exceed authorized thereunder by an additional \$4,020, from an amount not-to-exceed \$1,939,477 to an amount not-to-exceed \$1,943,497; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement	\$1,939,477
First Amendment	<u>\$ 4,020</u>
TOTAL	\$1,943,497

Agreement # N/A

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	85	942K	9853	T-942	\$4,020
263	85	942K	Various	T-942	\$4,020

Budget Funding Year(s) 2010 Start Date 1/1/10 End Date 12/31/10
(must match resolution)

Funding Source	Tax Dollars _____
	State Aid _____
<u>\$4,020</u>	Federal Aid <u>\$4,020</u> .
(must match resolution)	Other _____

APPROVED BOARD OF ACQUISITION CONTRACT - 12-2-2010 - JOMARY VIEIRA SECRETARY