



Robert P. Astorino
County Executive

Department of Social Services

Grant E. Mitchell, MD
Acting Commissioner

13549

DATE: August 18, 2010

TO: Board of Acquisition & Contract

FROM: Grant E. Mitchell, MD, Acting Commissioner
Department of Social Services

SUBJECT: Authority for the County of Westchester to amend a grant agreement with the New York State Office of Temporary and Disability Assistance to accept funding for an amount not to exceed \$273,361 to support subsidized employment opportunities under the Health Care Jobs Program for the program period August 15, 2009 to September 30, 2010 and to amend a separate agreement entered into with Westhab, Inc., using the aforesaid grant, to provide outreach, assessment, job readiness training and placement services under the Health Care Jobs Program for the period from August 15, 2009 through September 30, 2010, by extending the end date of both agreements from September 30, 2010 to December 31, 2010 at no additional cost to the County

Through Resolution approved on October 29, 2009, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department") to enter into an agreement with the New York State Office of Temporary and Disability Assistance (the "NYSOTDA") to accept funding for an amount not to exceed \$273,361 and to enter into a separate agreement with Westhab, Inc., using the aforesaid grant, to provide outreach, assessment, job readiness training and placement services under the Health Care Jobs Program for the period from August 15, 2009 through September 30, 2010. The agreements were subsequently executed.

The Department has recently received notification from the State extending the end date of the grant to December 31, 2010. Accordingly, authority is now requested to amend the aforesaid grant agreement with the New York State Office of Temporary and Disability Assistance (the "NYSOTDA") to accept funding for an amount not to exceed \$273,361 by extending the end date of the grant agreement from September 30, 2010 to December

31, 2010. Authority is also requested to extend the end date of the agreement with Westhab, Inc. to provide outreach, assessment, job readiness training and placement services under the Health Care Jobs program from September 30, 2010 to December 31, 2010 at no additional cost to the County. It is to be noted that the contract with Westhab, Inc. is fully funded through the grant from NYSOTDA.

The agreements will serve a **public purpose** in that they will create subsidized employment for TANF eligible individuals and Safety Net Assistance recipients in households without children with the ultimate goal of finding permanent unsubsidized employment. As customers receive increased job training and overcome barriers to employment, they gain self sufficiency as well as gain necessary skills required to retain long-term employment, thereby promoting the general health, safety and welfare of Westchester County residents.

The goals and objectives of this program are to decrease the dependence of “hard-to-serve” customers on temporary assistance by providing effective job placements for these individuals. Eligible participants under this program are primarily TANF eligible individuals and Safety Net Assistance recipients in households without children. By placing customers who are lacking adequate work history or who may have other barriers to employment, in subsidized employment, the customer will develop positive work skills, employment readiness, training, job search, job placement and retention with an emphasis on building relationships with customers and helping them develop the confidence needed to succeed.

The goals and objectives are in the best interest of the County regarding fiscal responsibility in that there is a significant economic cost for individuals in receipt of Public Assistance. Each single individual receives a monthly average of \$408 in Public Assistance, totaling \$4,896 yearly. The use of this wage subsidy program may lead to job placement and significantly reduce the fiscal burden of Westchester County. The financial impact of this program may be measured in terms of income earned through employment as a result of the services received under this contract.

The performance measurement indicators will be tracked through the submission of monthly statistics and quarterly reports as well as through direct contact with the Department’s Program Office.

The goals and objectives will be monitored and tracked through the program staff and through evaluation/progress reports that will indicate program success or failure based on the following measures:

1. Employee(s) successfully completing probationary period
2. Employer hiring employee(s) after probationary period
3. Employer retaining employee(s) who have successfully completed the probationary period for up to one (1) year after hiring

Except as specifically amended herein, all other terms and conditions of the agreements shall remain in full force and effect.

Approval of the annexed Resolution by your Honorable Board is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 9-10-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Acting Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services, is hereby authorized to amend a grant agreement with the New York State Office of Temporary and Disability Assistance to accept funding in the amount of \$273,361 by extending the end date of the grant agreement from September 30, 2010 to December 31, 2010; and be it further

RESOLVED, that the County of Westchester, acting by and through its Department of Social Services, is hereby authorized to amend the end date of an agreement entered into with Westhab, Inc. using the aforesaid grant in the amount of \$273,361 to provide outreach, assessment, job readiness training and placement services under the Health Care Jobs Program by extending the end date of the agreement from September 30, 2010 to December 31, 2010; and be it further

RESOLVED, that except as specifically amended herein, all other terms and conditions of the agreements shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents, necessary and appropriate, to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A Start Date: N/A End Date: 12/31/10
(must match resolution)

Funding Source

Tax Dollars: N/A

State Aid: N/A

\$N/A

Federal Aid: N/A

(must match resolution)

Other: N/A

APPROVED BOARD OF ACQUISITION & CONTRACT - 9-10-2010 - JOMARY VIEIRA, SECRETARY