

**13382**

**DATE:** August 10, 2010

**TO:** Board of Acquisition and Contract

**FROM:** Cheryl Archbald, M.D., M.P.H.  
Acting Commissioner of Health

**RE:** Authorization to Enter into Contract with Health Research Inc. to receive and administer a Grant for the Public Health Preparedness and Emergency Response to Bioterrorism Program, pursuant to an approved budget, as follows:

Contract Period: 8/10/10 – 8/09/11  
Contract Amount: Not-To-Exceed \$456,800

The Westchester County Department of Health (the "WCDH") seeks authorization to enter into contract with Health Research, Inc. to accept funding for the Public Health Preparedness Emergency and Response to Bioterrorism Grant Program for the contract period 8/10/10 through 8/09/11, pursuant to an approved budget, in the amount not-to-exceed \$456,800.

This Program will promote the public health, safety and general welfare of County residents by improving the response capacity to a large scale biological/bioterrorism event and supporting the infrastructure that would enable the County to respond to such threats whether naturally occurring or manmade.

The goal of this Program is to ensure the ability of the WCDH to respond in the event of a large scale public health emergency through the timely use of interventions known to prevent human illness from chemical, biological and radiological agents and naturally occurring health threats. Program objectives include, but are not limited to, enhancing disease surveillance and early event detection systems, maintaining relevant laboratory support, developing or enhancing response plans and protocols, and decreasing the time to identify causes, risk factors and appropriate interventions to those affected by threats and to restore health services and environmental safety.

Program tracking and monitoring are maintained through regular staff meetings, periodic review of emergency plans, updates through the NYSDOH Commerce system, review of epidemiological data, and attendance and participation in local and state sponsored drills, meetings and trainings. Status reports are sent to the NYSDOH on a quarterly basis.

During the prior grant period, the WCDH performed one "real world" H1N1 Point of Distribution ("POD") for senior citizens and one alternate private provider push POD, in which six WCDH staff and sixteen WCDH and other staff participated respectively. In addition, twelve new WCDH staff completed Incident Command System ("ICS") training modules and psychological first aid training, and one person completed reception center training.

Your approval of the attached resolution is respectfully requested.

Attachment

## RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF HEALTH, be it hereby

**RESOLVED,** that the County of Westchester, acting by and through its Department of Health ("WCDH"), is authorized to enter into contract with Health Research, Inc. ("HRI") to accept funding for the Public Health Preparedness and Emergency Response to Bioterrorism Grant Program, pursuant to an approved budget, as follows:

Contract Period: 8/10/10 – 8/09/11  
 Contract Amount: Not-To-Exceed \$456,800;

and, be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health  
 County of Westchester  
 145 Huguenot Street, 8<sup>th</sup> Floor  
 New Rochelle, New York 10801  
 August 10, 2010

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	550K	9853	T550	\$456,800

Budget Funding Year(s) (must match resolution) 2010-2011 Start Date 8/10/10 End Date 8/09/11

Funding Source	Tax Dollars	
	State Aid	
<b>\$456,800</b>	Federal Aid	100% Federal Pass Thru funds
(must match resolution)	Other	