

12998

DATE: July 19, 2010

TO: Board of Acquisition and Contract

FROM: Cheryl Archbald, M.D., M.P.H.
Acting Commissioner of Health

RE: Authorization to Enter into Contract with the New York State Department of Health to Accept Continued Funding for the Tobacco Enforcement Program Grant

Period: 10/1/10 – 9/30/11
Amount: Not-To-Exceed \$295,370

The Westchester County Department of Health (“WCDH”) seeks authorization to enter into contract with the New York State Department of Health (“NYSDOH”) to accept continued funding for the Tobacco Enforcement Program Grant, pursuant to an approved budget, for the period 10/1/10 through 9/30/11, in the not-to-exceed amount of \$295,370.

This contract’s public purpose is to promote the public health and general welfare of County residents by reducing the incidence of smoking and the sale of tobacco products among underage youth in Westchester County.

The goal of this program is to decrease the sale of tobacco products to minors within Westchester County. Program objectives include routine inspections by WCDH staff to ensure that all tobacco vendors pre-register with the NYS Department of Taxation and Finance (“NYSDTF”), that vendors post the required signage banning tobacco sales to underage youth, that vendors display or store tobacco products behind the sales counter or in a locked container and that there is vendor supervision of cigarette vending machines. Noncompliant vendors are subject to formal enforcement proceedings, re-inspection visits by the WCDH and revocation of the tobacco vendor’s registration by the NYSDTF for continued noncompliance.

The program is tracked in the NYSDOH database through the electronic recording of all routine compliance checks, complaint investigations, enforcement actions and vendor training efforts. This data is reported to the NYSDOH on a quarterly basis. There are 1,291 tobacco vendor locations in Westchester County and approximately 5,094 inspections are conducted each year.

Approval of the attached Resolution is respectfully requested.

/md
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF HEALTH, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Health, is authorized to enter into contract with the New York State Department of Health to accept continued funding for the Tobacco Enforcement Program grant, pursuant to an approved budget, for the period 10/1/10 through 9/30/11, in the not-to-exceed amount of \$295,370; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this Resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 145 Huguenot Street, 8th Floor
 New Rochelle, New York 10801
 July 19, 2010

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	235K	9854	T235	\$295,370

Budget Funding Year(s) (must match resolution)	2010-2011	Start Date	10/01/10	End Date	09/30/11
--	-----------	------------	----------	----------	----------

Funding Source (must match resolution)	Tax Dollars	
\$295,370	State Aid	NYSDOH
	Federal Aid	
	Other	