

**12058**

Date: June 23, 2010

To: Honorable Members of the Board of Acquisition and Contract

From: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Authority to amend an agreement with the New York State Office for the Aging in order to accept an additional grant in the amount of \$149,015 to be used by the County to provide a variety of services and resources under the Weatherization Referral and Packaging Program, for the program period April 1, 2010 through March 31, 2011.

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By resolution approved May 6, 2010 (the "May 6<sup>th</sup> Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), to, *inter alia*, enter into an agreement with the State of New York, acting by and through the New York State Office for the Aging ("NYSOFA"), to accept a grant in the sum of \$53,000 to enable the Department to provide a variety of services and resources under the Weatherization Referral And Packaging ("WRAP") Program for the program period April 1, 2010 through March 31, 2011 (the "NYSOFA Agreement"). The agreement was subsequently executed.

The County was recently informed by NYSOFA that an additional \$149,015 in WRAP Program funding is now available. Accordingly, authority is respectfully requested to amend the NYSOFA Agreement by increasing the total not-to-exceed amount authorized thereunder by an additional \$149,015, from an amount not-to-exceed \$53,000 to an amount not-to-exceed \$202,015, in order to continue to provide a variety of services and resources under the WRAP Program.

Of the \$149,015 in additional WRAP funds, \$59,186 will be used by the Department to cover personnel and fringe benefits. The remaining \$89,829 will be allocated to the County's Department of Planning, which, pursuant to a separate Interdepartmental Agreement, will provide Minor Home Repair Program services for seniors for the period April 1, 2010 through March 31, 2011.

The proposed agreement will serve a public purpose by providing the necessary funding to provide free weatherization services to eligible Westchester seniors who are in need of such services. Services provided and resources tapped through WRAP enhance the safety,

affordability, and energy efficiency of housing for low income, vulnerable, older persons by making them aware of the availability of such services. These free services enable many of our clients to remain in their homes by providing energy conserving measures that will lower the cost of their high utility bills, particularly during cold, winter months. Moreover, WRAP provides a valuable link between people and energy-related services, while targeting the neediest.

The goal and objective of the proposed agreement, under WRAP, is to provide 'energy packaging,' which brings together many different but complementary repair services to help senior homeowners resolve energy problems, reduce energy consumption and avoid crises that might end in seniors losing the ability to remain in their homes.

The goal and objective of the proposed agreement is in the best interest of the County in terms of fiscal responsibility because the additional home improvements provided, frees up funds so that seniors can pay their taxes and remain active in the community. It is also helpful for the environment because any energy savings measures are good for the environment.

The goal and objective of the proposed agreement will be tracked, monitored and evaluated through the Department's program and through NYSOFA. Any funds that are to be spent are reviewed on a case-by-case basis through special permission forms for the type of work that will be permitted, and then signed by the proper designees in the NYSOFA office. Quarterly reporting activities and annual on-site reviews will be conducted to determine if the contract performance goal and objective is being met in a fiscally responsible and appropriately safe fashion, as well as regular email, and phone referrals to the subcontractor. Annually, NYSOFA shall monitor and evaluate whether the Department is meeting its requirements to conduct proper oversight.

If this resolution were not approved, fifteen (15) income eligible senior citizen households would not be able to receive funds for minor home repairs that improve energy efficiency. As a result, this work would not be completed and the seniors may end up paying more for energy to remain in their homes.

Accordingly, I most respectfully recommend adoption of the attached Resolution.

## RESOLUTION

Upon communication from the Commissioner of the Westchester County Department of Senior Programs and Services, it is hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Senior Programs and Services (the "Department"), be and is hereby authorized to amend an agreement with the New York State Office for the Aging ("NYSOFA"), pursuant to which the County was given a grant in an amount not-to-exceed \$53,000 to enable the Department to provide a variety of services and resources under the Weatherization Referral And Packaging ("WRAP") Program for the program period April 1, 2010 through March 31, 2011, in order to increase the total not-to-exceed amount authorized thereunder by an additional \$149,015, from an amount not-to-exceed \$53,000 to an amount not-to-exceed \$202,015; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement	\$ 53,000
Amendment	<u>\$149,015</u>
TOTAL	\$202,015
Agreement #	

Account to be Charged/credited	Fund	Department	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	934K	9853	T934	\$149,015

Budget Funding Years: 2010-2011      Start Date 04/01/2010      End Date 3/31/11  
 (must match resolution)

Funding Source	Tax Dollars _____
\$ <u>\$149,015</u>	State Aid _____
(must match resolution)	Federal Aid <u>\$149,015</u>
	Other _____