

11977

TO: Board of Acquisition and Contract

FROM: John J. Hsu, P.E.
Acting Commissioner of Public Works

DATE: May 26, 2010

RE: Change Order No. 1
Contract No. **08-211**
Countywide Maintenance of Access Control and Security Equipment
Various Locations
Westchester County, New York

Contractor: Diebold Enterprise Security Systems, Inc.
Amount of Change Order No. 1: \$220,000.00

On July 24, 2008, your Honorable Board awarded Contract No. 08-211, Countywide Maintenance of Access Control and Security Equipment, Various Locations, Westchester County, New York to Diebold Enterprise Security Systems, Inc., 155 Lafayette Avenue, White Plains, New York 10603, for the three (3) year term August 1, 2008 through July 31, 2011, in the amount of \$430,500.00, subject to appropriations.

Subsequent to award of this contract, additional equipment, above and beyond what was anticipated, became in need of maintenance/repair, thus depleting the money set aside to perform the contract work. The cost of this additional work is estimated to be \$220,000.00 and is based upon unit prices contained in Contract No. 08-211.

This additional work is incidental to the original work and does not materially alter the main purpose of the contract as to constitute a new undertaking. The work is of the same nature as the initial work, is to be performed in the same general vicinity, is necessary to limit access to these facilities and was unanticipated until work under the contract began. The end date of the contract shall remain the same.

The objective of this Change Order is to continue to provide maintenance to the County's existing security systems.

This Change Order is in the public's best interest because it will promote the health and safety of employees and the general public by providing a level of protection for infrastructure which is used in dispatching emergency services as well as providing a safer environment for areas visited by the public. There are no energy or environmental components associated with this Change Order.

If this Change Order is not approved, the County's security systems will eventually fail, thus compromising the safety of employees and the general public.

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As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

Payment for a portion of this Change Order will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

It is requested that your Honorable Board take action on the following:

Approval of Change Order No. 1

Total Amount of Change Order No. 1.....\$220,000.00

This Change Order has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

APPROVED BOARD OF ACQUISITION & CONTRACT - 16-24-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

RE: CONTRACT NO. 08-211
CONTRACT AMOUNT: \$430,500.00
CHANGE ORDER NO. 1: \$220,000.00
NET INCREASE: \$220,000.00
REVISED CONTRACT AMOUNT: \$650,500.00

CHANGE ORDER NO. 1

Upon communication from the Acting Commissioner of Public Works,

WHEREAS, John J. Hsu, P.E., Acting Commissioner of Public Works, requests approval of Change Order No. 1 on Contract No. 08-211, between the County of Westchester and Diebold Enterprise Security Systems, Inc., 155 Lafayette Avenue, White Plains, New York 10603, for Countywide Maintenance of Access Control and Security Equipment, Various Locations, Westchester County, New York; and

WHEREAS, it is requested that Contract No. 08-211 be amended to provide for the maintenance and repair of additional equipment; and

WHEREAS, this matter has been discussed by the Board; now, therefore, be it

RESOLVED, that said Change Order No. 1 on Contract No. 08-211 be and the same is hereby approved in the amount of \$220,000.00; and be it further

RESOLVED, that all other terms and conditions of Contract No. 08-211 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Total Amount of Change Order No. 1 \$220,000.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
<i>DPW-Valhalla</i>	101	46	3400	4380-08		\$49,250.00 (2010)
<i>DEF</i>	221	60	0110	4380-08		\$23,750.00 (2010)
<i>Airport</i>	161	44	4110	4380-08		\$19,000.00 (2010)
<i>Parks</i>	165	42	1100	4380-08		\$ 3,000.00 (2010)
<i>DPW-White Plains</i>	101	46	3200	4380-08		\$63,750.00 (2011)
<i>DEF</i>	221	60	0110	4380-08		\$31,250.00 (2011)
<i>Airport</i>	161	44	4110	4380-08		\$25,000.00 (2011)
<i>Parks</i>	165	42	1100	4380-08		\$ 5,000.00 (2011)

Budget Funding Year(s) 2010-2011 Start Date January 1, 2010 End Date: July 31, 2011
 (must match resolution)

Funding Source: Tax Dollars \$176,000.00 County Contractor Federal I.D. No./
 Social Security No: 90-0209740
 State Aid _____

\$220,000.00 Federal Aid _____ Vendor No. _____
 (must match resolution) Airport Special
 Other \$ 44,000.00 Revenue Fund Encumbrance No. _____