



Robert P. Astorino
County Executive

Department of Social Services

Kevin P. Mahon
Commissioner

11581

DATE: May 11, 2010

TO: Board of Acquisition and Contract

FROM: Kevin P. Mahon
Commissioner

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with Family Resource Center of Peekskill, Inc. to manage and operate up to eight (8) scattered site transitional housing units for homeless families for the period July 1, 2010 through June 30, 2011 for an amount not to exceed \$300,634, to be paid monthly based on utilization at per diems that are set for each unit pursuant to an approved budget and subject to appropriation.

Transmitted herewith is a resolution requesting authority from your Honorable Board to enter into an agreement with Family Resource Center of Peekskill, Inc. to manage and operate up to eight (8) scattered site transitional housing units for homeless families for the period July 1, 2010 through June 30, 2011 for an amount not to exceed \$300,634, to be paid monthly based on utilization at per diems that are set for each unit pursuant to an approved budget and subject to appropriation. There has been a reduction in the cost of this contract. Families housed in the apartments are provided supportive services including casework services, case management, life skills and budget management training, assistance in seeking permanent housing and counseling to pursue self-sufficiency and independence from public assistance.

The services provided pursuant to this agreement serve a **public purpose** by assisting the homeless families in the County in a successful transition from welfare to self-sufficiency and also by promoting economic independence through the provision of emergency housing and supportive services.

The **goals and objectives** of the program are as follows:

- to obtain and manage temporary scattered site apartments for families currently living in a shelter

- to provide case management services to address the barriers to obtaining and maintaining permanent housing
- to provide information and referrals to address the individual and family's barriers
- to coordinate with community agencies to find jobs and permanent housing for customers.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at ensuring and enhancing the health and safety of the targeted population.

- The County enhances public safety by providing vulnerable families with transitional housing
- Housing women and children will reduce the risk of them becoming victims of crime and developing general health related issues that result from not having appropriate shelter
- Eligible homeless families will receive direct supportive services, employment and training, case management sessions, life skills counseling in addition to linkages to programs to address their housing needs
- These services are aimed at improving the quality of life of the homeless population in the County

These goals and objectives of this program are in the County's **best interests in terms of fiscal responsibility** as the supportive services provided under this program through the case management model will help families to transition off welfare and thereby, lower public assistance costs. As families obtain housing subsidies to secure permanent housing in conjunction with employment, their dependency on public assistance funding is significantly reduced.

Failure to provide this service would result in the County being out of compliance with NYS laws and regulations requiring provisions of emergency housing for the needy. Without this program, the Department will have a reduced capacity to house transitional homeless families.

The **goals and objectives will be tracked and monitored** using the performance measurement indicators developed by the Department and approved by the County Budget Office. The contractor is required to submit to the Department quarterly statistical reports on all activities related to the program.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that Family Resource Center of Peekskill housing program met its goals of housing eligible customers referred by the Department. The facility accepted 100% of appropriate referrals during the 2009 contract period. We are able to report the following outcomes as of 3/31/10:

- 17 families transitioning from emergency housing received shelter and supportive services through this program
- 24% of families secured permanent housing

This contract is exempt from the Westchester County Procurement Policy pursuant to Section 3 (a) (xiv) as this is an agreement with a not-for-profit organization for the purpose of providing aid, care and support to persons in need of public assistance.

Accordingly, the County of Westchester is seeking authority from your Honorable Board to enter into an agreement with Family Resource Center of Peekskill, Inc. for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 6-10-2010 - JOMARY VIEIRA, SECRETARY

R E S O L U T I O N

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Family Resource Center of Peekskill, Inc., to manage and operate up to eight (8) scattered site transitional housing units for homeless families for the period July 1, 2010 through June 30, 2011 for an amount not to exceed \$300,634 to be paid monthly based on utilization at per diems that are set for each unit pursuant to an approved budget; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute all documents and take all actions necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2010 101	22	8900	5850	-----	\$150,317
2011 101	22	8900	5850	-----	\$150,317

Budget Funding Year(s) 2010-11
(must match resolution)

Start Date: 7/1/10 End Date: 6/30/11

Funding Source

\$300,634
(must match resolution)

Tax Dollars: 25%
State Aid: 25%
Federal Aid: 50%
Other: