

11355

To: Honorable Board of Acquisition and Contract

From: Lawrence C. Salley
Commissioner of Transportation

Date: May 11, 2010

Re: Authority to amend an agreement with Smartmaps, Inc., for the redesign of Bee-Line System timetables, maps and publications, by extending the termination date from June 30, 2010 to June 30, 2011 and by increasing the total contract not to exceed amount from \$72,840 to \$85,290 (an increase of \$12,450)

On December 4, 2008 your Honorable Board authorized the County of Westchester to enter into an agreement with Smartmaps, Inc. for the redesign of Bee-Line System timetables, maps and publications for an amount not to exceed \$72,840 (80% Federal \$58,272 + 20% Local \$14,568) for a term from January 1, 2009 through June 30, 2010.

Authorization is now requested to extend the term of the agreement for one (1) additional year, extending the end date from June 30, 2010 to June 30, 2011 and increasing the total contract not to exceed amount from \$72,840 to \$85,290 (an increase of \$12,450: 80% Federal \$9,960 + 20% Local \$2,490). This cost increase of \$12,450 will be payable from the Department of Transportation's SmartCommute Program budget which is 80% Federal reimbursable. This requested contract amendment for time extension and cost increase will allow the consultant to undertake the graphic design work associated with significant bus route and schedule changes that are planned for implementation in the summer and fall of 2010. All other terms and conditions of the agreement will remain unchanged.

The goal and objective of this project is to provide the public with easy-to-read and easy-to-understand public timetables, system maps and other Bee-Line System publications. Also sought are recommendations and capability to improve the overall production process of these items, including efficiencies in updating and printing, as well as identifying areas of cost reduction for the County.

Performance and progress of the consultant in undertaking and completing the project work tasks will be monitored on an ongoing basis by the DOT project manager. Graphics and design materials produced by the consultant will be reviewed by DOT senior management and the County Communications Office.

Accordingly, I recommend approval of the attached Resolution.

RESOLUTION

Upon a communication from the Commissioner of Transportation, it is hereby

RESOLVED, that the County of Westchester is authorized to amend an agreement with Smartmaps, Inc. by extending the termination date from June 30, 2010 to June 30, 2011 and by increasing the total contract not to exceed amount from \$72,840 to \$85,290 (an increase of \$12,450: 80% Federal \$9,960 + 20% Local \$2,490). This will allow the consultant to undertake the graphic design work associated with significant bus route and schedule changes that are planned for implementation in the summer and fall of 2010; and be it further

RESOLVED, that all other terms and conditions of the agreement shall remain unchanged; and be it further

RESOLVED, that the County Executive, or his duly appointed designee, be, and hereby is, authorized to execute such documents and take such actions as may be necessary and appropriate to effect the purposes hereof.

Original Agreement	\$72,840
This First Amendment	<u>\$12,450</u>
TOTAL	\$85,290

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	44	278J	4380	T278	\$9,960
101	44	1000	4912	NA	\$2,490

Budget Funding Year(s) 2010-2011 Start Date June 30, 2010 End Date June 30, 2011
 (Must match resolution)

Funding Source	Tax Dollars	\$2,490
	State Aid	-0-
<u>\$12,450</u>	Federal Aid	\$9,960
(Must match resolution)	Other	-0-