

11281

TO: Board of Acquisition and Contract
FROM: John J. Hsu, PE
Acting Commissioner of Public Works
DATE: May 7, 2010
SUBJECT: Authority to Enter into Agreement #10-913 (a Multi-Phased Agreement)
In the matter of Engineering Services in connection with the
Rehabilitation of Hutchinson River Pathways and Trails
Consultant: Woodard & Curran, Inc.
Agreement Amount: \$82,000.00
Subconsultant Approval: Ward Carpenter Engineers, Inc.

Authority of your Honorable Board is requested to enter into an Agreement in connection with engineering services for the Rehabilitation of Hutchinson River Pathways and Trails. The consultant shall provide design and construction administration services associated with this project. Design services shall include the preparation of construction contract documents (plans and specifications), construction cost estimates, any required addenda, and a bid analysis including an evaluation of the bids to determine compliance with bidding requirements and whether the bidders are responsible so that the County may recommend award of the construction contracts. In addition the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payment.

The objective of this project will be to make improvements to the Hutchinson River Pathways and Trails. The work will include drainage improvements, footbridge replacement, sign installation, slope stabilization, and associated landscaping. The planned work will also improve the water quality of the Hutchinson River and associated water bodies. This project will implement the most cost-effective and environmentally compliant technologies available. Wherever possible, proposed new materials will be incorporated in compliance with LEED guidelines for environmental sustainability as per the United States Green Building Council. This agreement will benefit the public as it will enhance the use of these recreational facilities by improving public access and by providing a variety of settings for passive and active use.

The intent of this Agreement is to have the engineering services performed in multiple phases as subsequent funding becomes available. The initial phase will define the scope of work and the required budget for future phases of design and construction administration, for which funding will be appropriated as required to complete this project.

On December 3, 2009, the Professional Prequalification Board was canvassed for the purpose of generating an "on-call" list of qualified firms to provide miscellaneous professional civil services for an estimated fee under \$100,000.00 for this project. The Professional Prequalification Board approved a list of twenty-four (24) qualified firms with an expiration date of December 31, 2011. The list was reviewed by the Professional Selection Board on March 26, 2010, whereby three firms were selected to possibly perform said services.

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By Resolution approved April 29, 2010, your Honorable Board authorized the County to negotiate with the firm of Woodard & Curran, Inc., 709 Westchester Avenue, White Plains, New York 10604, and a proposal was submitted for engineering services for the Rehabilitation of Hutchinson River Pathways and Trails, for a total fee of \$82,000.00, pursuant to an approved budget.

In addition, Woodard & Curran, Inc. has requested the utilization of the following subconsultant: Ward Carpenter Engineers, Inc. (Land Surveying), 76 Mamaroneck Avenue, White Plains, New York 10604.

Proposed form of Resolution to accomplish the foregoing is attached hereto.

APPROVED BOARD OF ACQUISITION & CONTRACT - 5-27-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon communication from the Acting Commissioner of Public Works, be it:

RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of Woodard & Curran, Inc., 709 Westchester Avenue, White Plains, New York 10604, for engineering services for the Rehabilitation of Hutchinson River Pathways and Trails; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal for the first phase of this multi-phase project, a total compensation of \$82,000.00 shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultant also be approved: Ward Carpenter Engineers, Inc. (Land Surveying), 76 Mamaroneck Avenue, White Plains, New York 10601; and be it further

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the Acting Commissioner of Public Works or his designee and that the completion date shall be December 31, 2013; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

JJH/PTK/MC/AS

Agreement No. 10-913

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	372	42	RPA0102E	6120-03		\$ 82,000.00

Budget Funding Year(s): 2010 Start Date: 06/01/10 End Date: 12/31/13
 (must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
 State Aid: _____ Social Security No.: 01-0363222
\$ 82,000.00 Federal Aid: _____ Vendor No.: _____
 (must match resolution) Other: _____ Encumbrance No.: _____