

**Robert P. Astorino**  
County Executive

Office for Women

Camille Failla Murphy  
Director

April 30, 2010

To: Board of Acquisition and Contract

From: Camille Failla Murphy  
Director, Office for Women

Re: Resolution authorizing the County of Westchester to enter into an agreement with Hope's Door, Inc. (formerly The Northern Westchester Shelter, Inc.) to provide domestic violence education and prevention services for teenage youth via its School Based Outreach Program and its "Students Terminating Abusive Relationships," or S.T.A.R. Program, for a term of one year commencing January 1, 2010 and terminating December 31, 2010, in an amount not-to-exceed Forty-Four Thousand Two Hundred Ninety Dollars (\$44,290) pursuant to the attached workplan and budget, which are attached to the Resolution as Schedules A and B.

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Chapter 53 of the Laws of 1991 requires social services districts to offer and provide non-residential services to victims of domestic violence, whether eligible or ineligible for public assistance. Non-residential programs must provide the following services for victims of domestic violence:

- 1.) Information and Referral
- 2.) Advocacy
- 3.) Counseling
- 4.) Community outreach/education
- 5.) Hotline services

(See New York Social Services Law §§ 20 and 34, and the implementing regulations, 18 NYCRR Part 462).

To meet these requirements the County of Westchester (the "County") has entered into several prior agreements with Hope's Door, Inc., formerly The Northern Westchester Shelter, Inc., ("Hope's Door") for provision of such services.

This Resolution seeks to authorize the County to enter into a new agreement with Hope's Door for a term of one year commencing January 1, 2010 and terminating December 31, 2010 in an amount not-to-exceed Forty-Four Thousand Two Hundred Ninety Dollars (\$44,290) to be

carried out pursuant to the attached workplan annexed as Schedule A and paid pursuant to the budget annexed as Schedule B.

Hope's Door will provide domestic violence education and prevention services for teenage youth via its School Based Outreach Program and its "Students Terminating Abusive Relationships," or S.T.A.R. Program.

Hope's Door has successfully provided such services to the County for a number of years, and has won awards for its work.

The proposed Agreement will promote the public health, safety and general welfare by educating middle, high school and college students in an effort to end teen dating abuse. Hope's Door will work with schools throughout Westchester to facilitate classroom workshops, community awareness events and the S.T.A.R. Program, which promotes healthy relationships based on equality, respect and trust. Teens will be empowered with the knowledge to recognize the signs of abuse and to help themselves and their peers confronting the issue. The ultimate goal is to break the cycle of violence and prevent their involvement in an abusive relationship now or in their future, thereby reducing pain and suffering, public safety costs and medical costs. In 2009, 135 workshops were held in 37 schools reaching a total of 2,977 students. For the proposed contract term, Hope's Door expects to work with approximately 20 schools reaching 3,000 students by facilitating 156 workshops.

Most of the schools Hope's Door will visit during the proposed contract term will be the same as in 2009. Typically, workshop invitations are sent to targeted schools, and if the schools accept the workshop presentations are done. Each year, Hope's Door works with schools who have previously participated and adds about five new schools. When relationships are established with schools and teachers, Hope's Door continues to speak in their classrooms each year because they have different students.

The effectiveness of this program will be determined by pre- and post-tests provided to the peer leaders as well as the classroom attendees. Outcome results will be measured by their ability to identify abuse; recognize warning signs; distinguish between abusive and respectful relationships; reject batterers' excuses; and ability to access community resources for help. For example, in 2009:

- 99% of students were able to identify abuse
- 91% of students were able to recognize the warning signs of abuse
- 86% of students were able to distinguish between abusive and respectful relationships
- 84% of students were able to reject the "excuses" used by batterers
- 94% of students were able to refer to community resources for help

If this resolution is not approved, students may not gain the knowledge needed to identify signs of abuse, or where to go for help in an unsafe situation. The consequences of this may include their involvement in an abusive relationship, potentially endangering their lives.

Payments will be made to Hope's Door quarterly for services rendered, in accordance with Schedule B. The Westchester County Office for Women will be responsible for monitoring the Hope's Door's performance under this Agreement by means of site visits, as well as their monthly statistics and quarterly narratives.

The proposed Agreement is exempt from the Westchester County Procurement Policy (the "Policy") pursuant to §3(a)(ix) of that Policy, which exempts contracts with teachers, lecturers and other education professionals or experts, as well as §3(a)(xviii) of that Policy, which exempts contracts for the advancement of the moral, physical, mental and social well being of the youth of Westchester County.

Accordingly, I recommend approval of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 5-13-2010 - JOMARY VIEIRA, SECRETARY

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester is authorized to enter into an agreement with Hope’s Door, Inc., formerly The Northern Westchester Shelter, Inc., for a term of one year commencing January 1, 2010 and terminating December 31, 2010 to provide domestic violence education and prevention services for teenage youth via its School Based Outreach Program and its “Students Terminating Abusive Relationships,” or S.T.A.R. Program to be carried out in accordance with the work plan annexed hereto as Schedule A; and be it further

**RESOLVED**, that Hope’s Door, Inc. shall be paid an amount not-to-exceed Forty-Four Thousand Two Hundred Ninety Dollars (\$44,290), and that this amount shall be paid in quarterly payments for services rendered, in accordance with the budget annexed hereto as Schedule B; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to Hope’s Door, Inc., then Hope’s Door, Inc. shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby authorized to execute and deliver the aforesaid agreement and take any actions reasonably necessary to effectuate the purposes of this Resolution.

Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars
101	11	0900	4380	N/A	\$44,290

Budget Funding Year(s) 2010 Start Date 1/1/2010 End Date 12/31/2010  
 (Must Match Resolution)

<u>\$44,290</u> (Must Match Resolution)	FUNDING SOURCE    Tax Dollars <u>\$44,290</u> State Aid _____ Federal Aid _____
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**Schedule A - 2010  
Hope's Door, Inc.  
Teen Dating Abuse Program**

**Period: January 1, 2010 through December 31, 2010**

The proposed agreement will promote the public health, safety and general welfare by educating middle, high school and college students in an effort to end teen dating abuse. Hope's Door will work with schools and communities throughout Westchester to facilitate classroom workshops, community awareness events and STAR, a peer leadership program that promotes healthy relationships based on equality, respect and trust. Teens will be empowered with the knowledge to recognize the signs of abuse and to help themselves and their peers confronting the issue. Our ultimate goal is to break the cycle of violence and prevent their involvement in an abusive relationship now or in their future, thereby reducing pain and suffering, public safety costs and medical costs.

**Projected Quantitative Outputs**

<b>Classroom Component</b>	<b>Projected Outputs</b>
Number of classroom workshops	13 per month (156 annual)
Number of schools to be served	20
Number of classroom attendees	250 per month (3,000 annual)
<b>STAR Peer Leader Group Component</b>	
Number of STAR Peer Leaders – Per Month (includes new STAR Peer Leaders)	30 per month (360 annual)
Number of new STAR Peer Leaders – Per Month (a subset of all STAR Peer Leaders)	5 per month (60 annual)
Number of community events	2 monthly (24 annual)
Number of attendees at community events	200 monthly (2,400 annual)

**Projected Qualitative Outcomes**

<b>Peer Leaders</b>	<b>Classroom Attendees</b>	<b>Outcomes Measured by Pre- and Post-Testing of all peer leaders and a Diverse Cross Section of classroom attendees Criteria for Success = Increased Knowledge of the Following</b>
90%	80%	Will be able to identify abuse
90%	80%	Will be able to recognize the warning signs of abuse
90%	75%	Will be able to distinguish between abuse and respectful, loving relationships
90%	75%	Will be able to reject the "excuses" used by batterers
90%	75%	Will be able to refer to community resources for help on this issue
<b>FTE Analysis: County Funds of \$44,290 represent about .96 FTE</b>		

File Name: 2010 Schedule A Teen Program

Save Date: 12/30/2009 4:24 PM

## Schedule B - Budget

Hope's Door, Inc.  
Love Shouldn't Hurt Teen Dating Abuse Program

1/1/2010 to 12/31/2010

### Personnel:

Funding Level \$ 44,290  
Crosscheck \$ 44,290 (0)

### Salaries

Name	Position	Yearly Salary	FTE	Amount
Samantha Lee	Domestic Violence Counselor	\$ 38,220	54%	\$ 20,800
Dianne Prisco	Domestic Violence Counselor	\$ 32,500	42%	\$ 13,520
			96%	34,320

Fringe (29%) 29.00% 9,970

**Total Salaries & Fringe** 44,290

Note: Please note that salaries on the category above are those salaries exclusively dedicated to the program. Any other salaries that give support to the program are considered administrative overhead, see note for that category.

### OTPS (Other than Personnel Services)

Equipment  
Supplies  
Rent  
Utilities  
Maintenance  
Travel  
Miscellaneous

**Total OTPS** -

### Overhead:

**Total Budget** 44,290