

62830

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, P.E.
Commissioner of Public Works and Transportation

DATE: April 24, 2018

SUBJECT: Authority to, exercise the County's option to extend the term of an agreement with Three D Industrial Maintenance Corp., for one two (2) year option period, thereby increasing the amount of the agreement by \$200,000.00 and extending the term of the agreement through March 31, 2020. (Contract No. WCA 15001)

By Resolution approved on April 30, 2015 (the "April 30th Resolution"), your Honorable Board awarded Contract No. WCA 15001 to Three D Industrial Maintenance Corp. ("Three D"). The April 30th Resolution authorized the County of Westchester (the "County") to enter into Contract No. WCA 15001 with Three D, pursuant to which Three D was to provide Street Sweeping Services, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, for the amount of \$300,000.00, for the period from April 1, 2015 through March 31, 2018, ("Contract No. WCA 15001" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to exercise the two (2) year renewal option, and thereby, a.) increasing the amount of the Agreement by \$200,000.00 from an amount of \$300,000.00 to a new amount of \$500,000.00, and b.) extending the termination date of the Agreement from March 31, 2018 to March 31 2020.

All other terms and conditions of the April 30th Resolution and the Agreement shall remain in full force and effect and unchanged.

The services to be performed will benefit the health and safety of the traveling public by removing large areas of loose sand before they are windswept onto passengers from aircraft operations, passing vehicles, and high wind conditions at the Airport.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

RESOLUTION

CONTRACT NO. WCA 15001

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County is authorized to exercise its two (2) year renewal option for Contract WCA 15001 with Three D Industrial Maintenance Corp., 3 Browns Lane, Hawthorne, New York 10532 for Street Sweeping Services, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York and thereby, a.) increasing the amount of the Agreement by \$200,000.00 from an amount of \$300,000.00 to a new amount of \$500,000.00, and b.) extending the termination date of the Agreement from March 31, 2018 to March 31, 2020; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the April 30, 2015 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$300,000.00
This Amendment	<u>\$200,000.00</u>
TOTAL	\$500,000.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380-01		\$ 75,000.00 (2018)
	161	44	4110	4380-01		\$100,000.00 (2019)
	161	44	4110	4380-01		\$ 25,000.00 (2020)

Budget Funding Year(s): 2018-2020 **Start Date:** April 1, 2018 **End Date:** March 31, 2020
 (must match resolution)

Funding Source:

Tax Dollars	
State Aid	
Federal Aid	
<u>\$200,000.00</u> (must match resolution)	Other <u>Airport Special Revenue Fund</u>