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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: February 20, 2018

SUBJECT: Resolution to Award to the Low Bidder
Contract No. 17-216
Fire Suppression System Service and Maintenance
Various Locations
Westchester County, New York

Contractor: Sirina Protection Systems Corp. (*MBE*)
Amount: \$116,749.89

On January 24, 2018, two (2) bids were received and opened for Contract No. 17-216 for Fire Suppression System Service and Maintenance, Various Locations, Westchester County, New York.

Two (2) contractors submitted bids for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by eleven (11) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those eleven (11) entities and to an additional eighty seven (87) suppliers and contractors.

The bids were reviewed by the Department and it was determined that Sirina Protection Systems Corp. submitted the low bid in the amount of \$116,749.89.

The low bidder has been investigated and it has been found that Sirina Protection Systems Corp.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget

The objective of this contract is to maintain vital life safety systems.

This contract is in the public's best interest because it will promote the health and safety of the general public by providing a safe and code compliant work environment at various County facilities.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. 17-216 be awarded to Sirina Protection Systems Corp. in the amount of \$116,749.89, subject to appropriations.

RESOLUTION

CONTRACT NO. 17-216

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. 17-216 for Fire Suppression System Service and Maintenance, Various Locations, Westchester County, New York, be and is hereby awarded to the low bidder, Sirina Protection Systems Corp., 151 Herricks Road, Suite 103, Garden City Park, New York 11040, in the amount of \$116,749.89; and be it further

RESOLVED, that as set forth in the Contract No. 17-216 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLUTION

CONTRACT NO. 17-216

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	16	6000	4200		\$11,092.50 (2018)
	101	20	1000	4200		\$ 6,712.50 (2018)
	101	44	2100	4200		\$ 7,297.50 (2018)
	101	38	2000	4200		\$ 4,085.00 (2018)
	101	16	6000	4200		\$14,790.00 (2019)
	101	20	1000	4200		\$ 8,950.00 (2019)
	101	44	2100	4200		\$ 9,730.00 (2019)
	101	38	2000	4200		\$ 5,446.63 (2019)
	101	16	6000	4200		\$14,790.00 (2020)
	101	20	1000	4200		\$ 8,950.00 (2020)
	101	44	2100	4200		\$ 9,730.00 (2020)
	101	38	2000	4200		\$ 5,446.63 (2020)
	101	16	6000	4200		\$ 3,697.50 (2021)
	101	20	1000	4200		\$ 2,237.50 (2021)
	101	44	2100	4200		\$ 2,432.50 (2021)
	101	38	2000	4200		\$ 1,361.63 (2021)

Budget Funding Year(s): 2018-2021 **Start Date:** April 1, 2018 **End Date:** March 31, 2021
 (must match resolution)

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$116,749.89 _____ **Federal Aid** _____
 (must match resolution)

Other _____