

ID61613

Date: February 20, 2018

To: The Honorable Board of Acquisition and Contract

From: Kathleen M. O'Connor, Commissioner  
Department of Parks, Recreation and Conservation

Re: Request for authority for the County of Westchester to enter into a License Agreement with the Ecuadorian Civic Committee of Westchester Inc. for use of certain areas of Croton Point Park for the purpose of holding a festival celebrating Ecuadorian Heritage to be held on Sunday, August 12, 2018.

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The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester ("County"), acting by and through the Department of Parks, Recreation and Conservation, to enter into a license agreement with the Ecuadorian Civic Committee of Westchester Inc. ("Licensee"), 152 Onondaga Street, Yonkers, New York 10704, for use of certain areas of Croton Point Park for the purpose of holding a festival celebrating Ecuadorian Heritage (the "Event") to be held on Sunday, August 12, 2018, rain or shine, between the hours of 10:00 am and 7:00 pm.

In addition to granting a License for use of certain areas of Croton Point Park, the County will provide the Licensee with Department of Parks, Recreation and Conservation staff, County Police, EMS Services, Port-O-Sans, the use of the Showmobile and other incidental services for the Event.

In consideration of the granting of the License, the Licensee will pay the County a license fee of Three Thousand (\$3,000.00) Dollars for use of the areas and Twenty Three Thousand Six Hundred Seventy Eight (\$23,678.00) Dollars for the additional services described above, for a total license fee of Twenty Six Thousand Six Hundred Seventy Eight (\$26,678.00) Dollars.

The County will be collecting a \$10.00 per vehicle parking fee on the day of the Event, the total amount collected will be evenly split between the County and the Licensee.

The goal of this festival is to bring the Ecuadorian community together for the day in celebration of their heritage, culture and community. The public interest will be served by this agreement as it offers a cultural experience, promotes Croton Point Park and increases revenue to the County.

Department of Parks, Recreation and Conservation personnel will track and monitor the production of the event through frequent site visits.

The proposed license agreement is exempt from the County's Procurement Policy pursuant to Section 3(b) thereof.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

## **RESOLUTION**

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester (“County”) is hereby authorized to enter into a license agreement with the Ecuadorian Civic Committee of Westchester Inc. (“Licensee”), 152 Onondaga Street, Yonkers, New York 10704, for use of certain areas of Croton Point Park for the purposes of holding a festival celebrating Ecuadorian Heritage (the “Event”) to be held on Sunday, August 12, 2018, rain or shine, between the hours of 10:00 am and 7:00 pm; and be it further

**RESOLVED**, that in addition to granting a License for use of certain areas of Croton Point Park, the County will provide the Licensee with Department of Parks, Recreation and Conservation staff, County Police, EMS Services, Port-O-Sans, the use of the Showmobile and other incidental services for the Event; and be it further

**RESOLVED**, that in consideration for the granting of the License and for the additional County services, Licensee shall pay the County a license fee of Twenty Six Thousand Six Hundred Seventy Eight (\$26,678.00) Dollars; and be it further

**RESOLVED**, that the County will be collecting a \$10.00 per vehicle parking fee on the day of the Event, the total amount collected will be evenly split between the County and the Licensee; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby empowered to execute any and all instruments and take such other actions as maybe reasonably necessary to effectuate the purposes hereof.

Original Agreement \$26,678.00  
 First Amendment \$  
**This Amendment** \$ \_\_\_\_\_  
 TOTAL \$26,678.00

Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
165	42	4100	9553		\$26,678.00

Budget Funding Year(s) 2018 Start Date 8/12/2018 End Date 8/12/2018  
 (must match resolution)

Funding Source Tax Dollars \_\_\_\_\_  
 State Aid \_\_\_\_\_  
 \$ 26,678.00 Federal Aid \_\_\_\_\_  
 (must match resolution) Other revenue \_\_\_\_\_