

58995

To: The Honorable Board of Acquisition and Contract

From: Vincent F. Kopicki, P.E.
Commissioner of Public Works and Transportation

Date: September 19, 2017

Subject: Resolution to authorize the County of Westchester to amend an Agreement with STV Incorporated for consulting services to develop technical specifications for a 60-foot hybrid articulated bus for an additional amount not to exceed \$122,236.11, for a total Agreement amount not to exceed \$258,735.22, and to extend the period of the Agreement to March 24, 2020. (**Agreement No. DOTGA 14-05**)

Pursuant to a Resolution approved on December 18, 2014, the County of Westchester (the "County") entered into Agreement No. DOTGA 14-05 with STV Incorporated ("STV"), 225 Park Avenue South, New York, New York 10003-1604, commencing on December 18, 2014, wherein STV was to provide professional consulting services in connection with the development of technical specifications for the County's 60-foot hybrid articulated bus procurement. The Agreement was thereafter amended by Resolution approved on March 3, 2016 for additional tasks related to the development of the 60-foot hybrid articulated bus specifications for an additional amount not to exceed \$16,865.11.

Authority of your Honorable Board is being requested to further amend the Agreement with STV for the provision of professional consulting services in connection with the County's 60-foot hybrid articulated bus procurement for an additional amount not to exceed \$122,236.11. The requested additional funds are needed to perform additional tasks associated with providing support during the entire bus manufacturing process and include the following:

- Act as liaison between the bus manufacturer, Quality Assurance Inspector and Department of Public Works and Transportation (DPW&T) staff.
- Discuss daily build issues with the bus manufacturer, Quality Assurance Inspector and DPW&T staff to resolve discrepancies that may arise during manufacturing.
- Review the pilot/test bus on-site with the Quality Assurance Inspector and DPW&T staff.
- Review the bus manufacturer's weekly generated progress logs, defect logs and line load reports.

The fee for the above services is for an amount not to exceed \$122,236.11 pursuant to an approved budget, bringing the total Agreement plus Amendments to a total amount not to exceed \$258,735.22.

Authority is also requested to extend the completion date of the agreement through March 24, 2020 to coincide with the manufacturing period of the buses. The initial period covered by this Agreement was from December 18, 2014 through December 31, 2018. The extension is needed so that STV can provide support during the bus manufacturing process.

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Second Amendment to Agreement No. DOTGA 14-05
STV Incorporated
Technical Specifications for a 60-Foot Hybrid Articulated Bus Procurement
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Payment for this contract will be 80% Federal Transit Administration Funds, 10% New York State Matching Funds and 10% Westchester County Funds.

The goals and objectives of this Agreement are to provide specialized professional services necessary to assist in the preparation of technical documents leading to the procurement of new 60-foot hybrid articulated buses for the Bee-Line bus fleet.

The proposed has been reviewed and is judged to be responsive to the task at hand.

I recommend adoption of the attached proposed Resolution.

VFK/MS

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that the existing Agreement between the County of Westchester and STV Incorporated (“STV”), 225 Park Avenue South, New York, New York 10003-1604, be amended for the provision of additional professional consulting services in connection with the County’s 60-foot hybrid articulated bus procurement. Additional tasks include the following:

- Act as liaison between the bus manufacturer, Quality Assurance Inspector and Department of Public Works and Transportation (DPW&T) staff.
- Discuss daily build issues with the bus manufacturer, Quality Assurance Inspector and DPW&T staff to resolve discrepancies that may arise during manufacturing.
- Review the pilot/test bus on-site with the DPW&T Quality Assurance Inspector and DPW&T staff.
- Review the bus manufacturer’s weekly generated progress logs, defect logs and line load reports.

; and be it further

RESOLVED, that for the additional services rendered in accordance with STV’s proposal, STV shall be paid a fee not to exceed \$122,236.11 pursuant to an approved budget and subject to future appropriation, increasing the total maximum fee to an amount not to exceed \$258,735.22; and be it further

RESOLVED, that the completion date of the Agreement shall be extended to March 24, 2020 to coincide with the manufacturing period of the buses; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Original Agreement:	\$119,634.00
First Amendment:	\$ 16,865.11
This Amendment	<u>\$122,236.11</u>
TOTAL	\$258,735.22

Agreement No. DOTGA 14-05

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	44	297S	4380	T-297	\$122,236.11

Budget Funding Year(s): 2014-2020 Start Date: December 18, 2014 End Date: March 24, 2020
 (must match resolution)

Funding Source	Tax Dollars	\$12,223.61
	State Aid	\$12,223.62
	Federal Aid	\$97,788.88
<u>\$122,236.11</u> (must match resolution)	Other	_____